



Ross-on-Wye Town Council

Minutes of the annual meeting of the Full Council

held on Monday 14th May 2018 at 7.00pm

at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillor N Gibbs – Chairman
Councillors C Bartrum, C Bennett, H Bramer, V Coker, P Cutter, R Gibbs, C Gray,
J Gren, J Hyde, D Lister, R Mayo, D Ravenscroft, J Roberts, C Utting and J Utting

In attendance: Mrs S Robson - Town Clerk, Mrs R Lewis – Projects Officer
and Mrs J Skelton – Office Administrator

There were three members of the public and one member of the press present.

18/05#78 Election of Mayor (Chairman of the Council) and Acceptance of Office

[Local Government Act 1972 S14 \(1\), 15 \(1&2\), 33 \(1\) and 34 \(1&2\)](#)

Councillor Bartrum called for a named vote

Councillor Bramer was nominated and accepted the nomination of Chairman of the Council and Mayor.

Proposed: Councillor Cutter

Seconded: Councillor Hyde

Those in favour: Councillors Coker, Cutter, Gray, Ravenscroft, Hyde, R Gibbs, Mayo, Gren, Bramer and N Gibbs.

Councillor Roberts was nominated and accepted the nomination of Chairman of the Council and Mayor.

Proposed: Councillor C Utting

Seconded: Councillor J Utting

Those in favour: Councillors Bennett, Roberts, Bartrum, Lister, C Utting and J Utting.

RESOLVED – that Councillor Bramer be elected as Mayor and Chairman of Ross-on-Wye Town Council unless he resigns or becomes disqualified and shall continue in office and preside at the Annual Meeting until his successor is elected at the next Annual Meeting of the Council.

Councillor Bramer took over chairing the meeting from Councillor N Gibbs.

A handwritten signature in black ink, appearing to be the name of a councillor or official, written in a cursive style.

18/05#79 Election of Deputy Mayor

The Chairman invited nominations and took the vote in the order they were received.

Councillor Roberts was nominated and accepted the nomination as Vice Chairman of the Council and Deputy Mayor.

Proposed: Councillor C Utting

Seconded: Councillor Bennett

Those in favour: Councillors Roberts, Bartrum, Lister, C Utting, J Utting, Bennett.

Councillor Coker was nominated and accepted the nomination as Vice Chairman of the Council and Deputy Mayor

Proposed: Councillor Cutter

Seconded: Councillor R Gibbs

Those in Favour: Councillors Coker, Cutter, Gray, Ravenscroft, Hyde, R Gibbs, N Gibbs, Mayo, Gren and Bramer.

RESOLVED – that Councillor Coker be elected as Deputy Mayor and Vice Chairman of Ross-on-Wye Town Council unless she resigns or becomes disqualified and shall hold the office until immediately after the election of the Chairman of the Council at the next Annual Meeting of the Council.

The Mayor signed the Declaration of Acceptance of Office and it was witnessed by the Town Clerk.

18/05#80 Mayor's Announcements

The Mayor thanked all of those councillors who supported him. Councillor Bramer told the meeting he regards the position as a great honour and he will do anything he can to enhance the position. He thanked Councillor Nigel Gibbs for his work over the last year. The Mayor's Consort was introduced as Ms Marie Ward. Council was reminded of the additional responsibilities it had taken over and this was an exciting time for Ross with the news of the business park and the opportunities for new employment and growth.

The Mayor's Charity for the coming year will be Papyrus, which is the national UK charity dedicated to the prevention of young suicide.

18/05#81 Apologies for Absence

Councillor H Lerego – Conflicting Meeting

RESOLVED – to accept the apologies given

18/05#82 Declarations of Interest

Cllr Coker declared a Schedule 1 Interest in Agenda Item 18/05 #93 as there is a cheque made payable to her business.

18/05#83 Applications for Dispensations

None



18/05#84 Public Participation

A PCSO addressed the Members about an initiative that had taken place locally to mark tools and equipment to improve security which hopefully reduces the chances of these items being stolen.

A question was asked of the Police about parking outside JKHS and inconsiderate people causing obstructions by parking too close to junctions. A suggestion was made to target this area and encourage people to park more responsibly.

A question from a Member was raised about the recent Order for the prevention of drinking alcohol in public places. The Police advised that an amendment has been requested as the area covered is not wide enough ranging and does not include the Market Square and other parts of town.

The Police were thanked for their prompt response on the question of drinkers in public places.

A question was asked of the Police about the large numbers of cars in Wilton Car Park that were racing around there on Sunday. An update was requested as to any action that was taken.

7.30pm One member of the public left the meeting

18/05#85 To resolve to exclude members of the press and public

[Public Bodies \(Admission to Meetings\) Act 1960](#)

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

It was noted there was no confidential business.

18/05#86 Full Council Meeting Minutes

[Local Government Act 1972 schedule 12 para 41\(1\)](#)

To confirm and sign the minutes of the meeting of Full Council held on Monday 9th April 2018.

RESOLVED – that the minutes of the Full Council Meeting held on Monday 9th April 2018 be signed as a correct record.

18/05#87 Committees – To receive and note the minutes of the following meetings and approve any recommendations;

Community, Markets & Tourism 11th April 2018

Proposed: Councillor C Utting
Unanimous

Seconder: Councillor N Gibbs

RESOLVED – to recommend to Full Council that the Financial Regulations be waived on the grounds that only one quote for the Christmas Lights Contract has been received. This Committee recommends accepting the quote from Oakey & Son Limited (excluding the testing of the eyebolts/catenary wires which will be subject to further investigation) and offer a three-year contract to a total value of £16053.00.

Finance & Personnel 16th April 2018

Amenities 17th April 2018

Planning & Development Committee 24th April 2018

RESOLVED – to receive and note the committee minutes and approve the recommendation as minuted.



18/05#88 Committee Membership

To receive nominations for appointments to Committees, Sub Committees and Panels and to appoint chairmen

- Neighbourhood Plan Sub Committee

RESOLVED – Councillors Bartrum, N Gibbs, Roberts and C Utting be appointed to the Neighbourhood Plan Sub Committee with authority to appoint non-council members to the Sub Committee.

- Finance and Personnel Committee

RESOLVED – that Councillors Bartrum, Gren, Hyde, Ravenscroft and J Utting be appointed to the Finance & Personnel Committee.

- Policy and Management Committee

RESOLVED – that Councillors Cutter, N Gibbs, R Gibbs, Mayo, Ravenscroft and J Utting be appointed to the Policy & Management Committee

- Community, Markets & Tourism Committee

RESOLVED – that Councillors Bennett, N Gibbs, Lister, Mayo and Roberts be appointed to the Community, Markets & Tourism Committee

- Planning & Development Committee

RESOLVED – that Councillors Bartrum, Gray, Ravenscroft, Roberts and C Utting be appointed to the Planning & Development Committee

- Amenities Committee

RESOLVED – that Councillors N Gibbs, R Gibbs, Gray, Lister, Mayo and J Utting be appointed to the Amenities Committee

- Personnel Appeals Panel

RESOLVED – that Councillors Bramer, Cutter, Gray, Mayo and Roberts be appointed with agreement that should the Panel need to meet three Members would be chosen from the five appointed.

In accordance with the Council's Standing Orders nominations were then taken for chairmen to be appointed to the Standing Committees.

[Standing Order 4d \(vi\)](#)

- Amenities Committee

Councillor Mayo was nominated for Chairman of the Amenities Committee

RESOLVED – to appoint Councillor Mayo as Chairman of the Amenities Committee



• **Community, Markets & Tourism Committee**

Councillor Bennett was nominated for Chairman of the Community, Markets & Tourism Committee

RESOLVED – to appoint Councillor Bennett as Chairman of the Events Committee

• **Finance and Personnel Committee**

Councillor Gren was nominated for Chairman of the Finance & Policy Committee

RESOLVED – to appoint Councillor Gren as Chairman of the Finance & Policy Committee

• **Planning & Development Committee**

Councillor Roberts was nominated for Chairman of the Planning & Development Committee

RESOLVED – to appoint Councillor Roberts as Chairman of the Planning & Development Committee

• **Policy and Management Committee**

Councillors J Utting and P Cutter were nominated for Chairman of the Policy & Management Committee

On being put to the vote;

Those in favour of Councillor J Utting – 6

Those in favour of Councillor Cutter - 10

RESOLVED – to appoint Councillor Cutter as Chairman of the Policy & Management Committee

18/05#89 Official Representatives on Outside Bodies

Review of representation on or work with external bodies and arrangements for reporting back.

i. Association of Ross Traders	Cllr C Bennett
ii. Basement Youth Trust	Cllr C Bartrum, Cllr D Lister
iii. Betzdorf Twinning Association	Cllr P Cutter
iv. Board of the Community Association (Larruperz)	Cllrs C Gray, C Bennett
v. Cinema Group	Cllr C Bennett
vi. Condé Twinning Association	Cllr J Roberts
vii. Education Foundation	Cllr J Roberts
viii. Friends of St Mary's	Cllr C Bartrum
ix. HALC Area Committee	Cllr Ravenscroft
x. HALC Executive	Cllr Ravenscroft
xi. Market Towns Forum	Cllrs D Ravenscroft, V Coker
xii. Mental Health & Wellbeing	Cllrs Bennett, Lerego & Roberts
xiii. Namutumba Twinning Association	Cllr J Roberts
xiv. Parochial Church Council	Cllr R Mayo
xv. Ross Charity Trustees	Cllrs C Gray, N Gibbs
xvi. Ross Fairtrade Group	Cllr C Bennett
xvii. Ross Sports Club	Cllrs P Cutter & D Lister
xviii. Town Team	Cllrs C Utting
xix. Walkers are Welcome	Cllr C Utting

RESOLVED – to unanimously approve the appointed representatives to outside bodies.

18/05#91 Finance – Bank Mandates

Cheque Signatories to be confirmed with authority for Councillors Ravenscroft, C Utting, Bartrum, N Gibbs, Mayo and Gray to act as signatories, with any two councillors to sign.

Proposed: Councillor Cutter
Unanimous

Seconder: Councillor J Utting

RESOLVED – to confirm authority for Councillors Ravenscroft, C Utting, Bartrum, N Gibbs, Mayo and Gray to act as signatories, with any two to sign.

18/05#92 Finance – Internal Auditor

To note the decision of the Finance & Personnel Committee (April 16th) regarding the appointment of the Council's Internal Auditor.

Proposed: Councillor Gren
Unanimous

Seconded: Councillor Mayo

RESOLVED – to note appointment of Auditing Solutions to be the Council's Internal Auditor and to note and acknowledge the assertion of independence of the Council.

18/05#90 Meetings

To approve the schedule of meeting dates for 2018/2019

Proposed: Councillor Mayo
Unanimous

Seconder: Councillor Bennett

RESOLVED – to approve the schedule of meetings for 2018/2019.

18/05#93 Finance – Accounts for payment

[Local Government Act 1972 s150 \(5\)](#)

8.16 pm Councillor Coker left the meeting

To review and note items of expenditure received since the last meeting.

Proposed: Councillor N Gibbs
Unanimous

Seconded: Councillor J Utting

RESOLVED – to approve the accounts for payment.

8.17pm Councillor Coker returned to the meeting

18/05#94 Finance – By election Ross East Ward (14th June 2018)

To consider authorisation of expenditure for polling cards for by-election in Ross East Ward at an approximate cost of £3000

Comments were made that this further expense for the rate payers would be disappointing as there have already been three by elections in the last three years. Members were aware of previous complaints that people did not know there was a by election despite leafletting and the Gazette giving very good coverage. It was the consensus that paying for further advertising was not deemed necessary and noted that it is regrettable that this expenditure for another by election would now be incurred. There was a view that the election was a democratic process and that local residents should be given the opportunity to vote for a candidate of their choice. The opinion was expressed that tax payer's money could be used better elsewhere.

There was no proposer for the motion.

18/05#95 General Data Protection Regulations (GDPR)

The new legislation will be coming into force from 25th May 2018

To adopt the following documentation to ensure compliance with the new legislation

- Data Protection Policy
- Data Security Incident Procedure
- Data Subject Request Procedure
- Subject Access Request Form
- Data Privacy Impact Assessment Document
- Document Retention Policy

Proposed: Councillor J Utting
Unanimous

Seconded: Councillor Cutter

RESOLVED – to adopt the General Data Protection Regulation Policies and Procedures with immediate effect.

18/05#96 Standing Orders

To consider and approve adoption of the proposed Standing Orders to reflect recent legislative changes as recommended by the National Association of Local Councils (NALC) [Proposed to come into effect from the next meeting of Council on 11th June 2018].

It was proposed to defer this for discussion at the P&M Committee on 18th June and that draft proposals with a report should be brought back to the next appropriate meeting of the Full Council.

There being no further business the meeting closed at 8.35pm

.....
Chairman

11/6/2018
.....
Date



The Mayor's Diary Engagements: 10th April – 14th May 2018

Start	Event	Location
Tue 10/04/2018 11:00	SSAFA AGM	Kindle Centre, Belmont Road
Fri 13/04/2018 18:30	Declaration of New High Sheriff: Nathaniel Hone Esq DL	Shirehall, Hereford
Sat 14/04/2018 16:00	Dedication of the Falklands Bench	The Market Place, Ross-on-Wye
Tue 17/04/2018 13:00	Vimto Ross Grand Opening	Netherton Road, Ross-on-Wye
Thu 19/04/2018 11:00	Ross-on-Wye Horizon Centre	Ross-on-Wye
Sat 21/04/2018 11:00	Hazelhurst Care Home Open Day	Ross-on-Wye
Sun 22/04/2018 09:30	Presentation of Bryan Jones - British Empire Medal	St Mary's Church, Ross-on-Wye
Sat 28/04/2018 10:30	Tree Planting Ceremony	Dean Hill Park, Ross-on-Wye
Sat 28/04/2018 19:00	40th Anniversary Conde Twinning - Dinner Dance	The Chase Hotel, Ross-on-Wye
Sun 29/04/2018 15:30	Weeping Window Evensong	Hereford Cathedral
Mon 30/04/2018 19:00	Annual Parish Meeting	Larruperz - Watkins Room
Thu 03/05/2018 18:30	Cricket Presentation	
Sat 05/05/2018 19:00	City of Gloucester Mayor's charity Ball	Bowden Hall, Gloucester
Tue 08/05/2018 14:30	Official Opening of Hereford May Fair	Mayor's Parlour, Cathedral Lawns, Hereford
Sat 12/05/2018 19:00	Leominster Mayor Making	Leominster Community Centre



Ross-on-Wye Town Council

Minutes of the meeting of the Full Council
held on Monday 11th June 2018 at 7.00pm
at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillor H Bramer – Chairman
Councillors C Bartrum, V Coker, P Cutter, N Gibbs, R Gibbs, C Gray, J Gren, D Lister,
D Ravenscroft, J Roberts, C Utting and J Utting

In attendance: Mrs S Robson - Town Clerk
There was one member of the press present and six members of the public.

18/06#98 Apologies for Absence

[Local Government Act 1972 S85 \(1\)](#)

Councillor C Bennett, Councillor J Hyde, Councillor H Lerego and Councillor R Mayo

RESOLVED – to accept the apologies given

18/06#99 Declarations of Interest

None

18/06#100 Applications for Dispensations

None

18/06#101 Report from Ross Police

No police present

18/06#102 Public Participation

A local resident spoke to Members about the mayor making ceremony, which was well attended and went very well. It was noted however there were very few councillors present which was disappointing, especially as it was a civic meeting.

Another member of the public asked about the floral displays in town and whose responsibility it was to make sure the weeding and any maintenance responsibilities are carried out.

A Councillor responded to the point raised about attendances at civic events and asked that a more in the round look should be considered.

18/06#103 Neighbourhood Development Plan

- i) To receive an updated report from the Sub Committee Chairman on progress of the NDP
- ii) To consider and approve the Memorandum of Understanding between this Council and Bridstow Parish Council in relation to the proposed housing targets and the potential transfer by Bridstow of up to 15 homes into the sites identified in the Ross Neighbourhood Plan as part of any excess provision.

Proposed: Councillor N Gibbs

Seconded: Councillor J Utting

For: Abstention: 1

RESOLVED – to receive and note the report and authorise signing of the Memorandum of Understanding between Ross-on-Wye Town Council and Bridstow Parish Council

18/06#104 To resolve to exclude members of the press and public

[Public Bodies \(Admission to Meetings\) Act 1960](#)

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

No confidential business to be transacted.

18/06# 105 Full Council Meeting Minutes

[Local Government Act 1972 schedule 12 para 41\(1\)](#)

To confirm and sign the minutes of the annual meeting of Council held on Monday 14th May 2018.

RESOLVED – that the minutes of the annual meeting of Council held on Monday 14th May 2018 be signed as a correct record.

18/06# 106 Committees – To receive and note the minutes of the following meetings and approve any recommendations;

Planning & Development Committee 15th May 2018

Neighbourhood Plan Sub Committee 17th May 2018

Finance & Personnel Committee 21st May 2018

Community, Markets & Tourism Committee 29th May 2018

To consider request from Committee to;

- *Approve installation of ‘Silent Soldier’ at Smallbrook Gardens Railings until Nov 2018*
- *Sponsor a ‘Silent Soldier’ at a cost of £150.00*

Proposed: Councillor J Utting
Unanimous

Seconded: Councillor Bramer

RESOLVED – to approve the purchase of one Silent Soldier at a cost of £150.00. The expenditure to be allocated from the Grants Budget, and confirm this will fall outside the normal conditions of the Scheme. Authority was given for the Silent Soldier to be placed at Smallbrook Gardens Railings until November.

Planning & Development Committee 5th June 2018

RESOLVED – to receive and note the minutes.

18/06#107 Mayor’s Announcements

To receive a verbal report from the Mayor.

The Mayor reported that since his installation in May he has attended six events including the restyling of Ross Library, a new store opening, the mayor making ceremony and a number of other engagements. The Namatumba Twinning reception took place last week and the Mayor hoped the twinning links can be strengthened, a letter was read out to the Council thanking the people of Ross for their support over the years and progress on how financial assistance is being used. Recent celebrations to mark the 25th anniversary were very well received.



18/06#108 Town Clerk's Report – to receive and note the update from the Town Clerk

The Clerk updated Members on progress to date on the following;

- Old Chapel Lease
- Market House Lease

Members were reminded of the scheduled GDPR Training at 7.00pm on Wednesday 27th June.

RESOLVED – to receive and note the report.

7.55pm One member of the public left the meeting

18/06#109 Finance– Income & Expenditure 2018/2019

[Accounts and Audit Regulations 2015](#)

To review the budget information for the year to date.

RESOLVED – to receive and note the report.

18/06#110 Finance – Accounts for payment

[Local Government Act 1972 s150 \(5\)](#)

To review and note items of expenditure paid since the last meeting and approve schedule of updated payments.

It was noted that the cheque for the Architect's Fee note should be withheld until the tender documents for the work on the Market House are received and a full response has been made.

Proposed: Councillor J Utting
Unanimous

Seconded: Councillor Cutter

RESOLVED – to approve the accounts for payment.

17/06#111 Finance – External Audit 2017/2018 Section 1 - Annual Governance Statement

To accept recommendation from the Finance & Personnel Committee

(Resolution FP18/05# 47) to acknowledge and confirm the Council's responsibilities for ensuring a sound system of internal control has been met and to approve the assertions contained within the Annual Governance Statement and authorise the Chairman and the Clerk to sign the Return .

Proposed: Councillor J Utting
Unanimous

Seconded: Councillor N Gibbs

RESOLVED – to approve the signing of the Annual Governance Statement for 2017/2018 year end.

17/06#112 Finance – External Audit 2017/2018 Section 2 - Accounting Statements

To confirm the Accounting Statements present fairly the Council's financial position and approve authority for the Chairman to sign the Accounting Statements.

Proposed: Councillor Gren
Unanimous

Seconded: Councillor Bartrum

RESOLVED to approve authority for the Chairman to sign Section 2 – The Accounting Statement for the year end 2017/2018 confirming they present fairly the Council's financial position.

18/06#113 Citizens Advice Bureau – Ross-on-Wye Sessions

To receive a written report detailing background information, future plans and key statistics for Outreach Service Appointments provided by Citizens Advice Herefordshire.

RESOLVED – to receive and note the report.

18/06#114 Notice of Motion from Councillor Jane Roberts received on 25th May 2018 that this Council

1. *notes and commends the strong volunteering ethos in our town.*
2. *notes that there is sometimes little coordination between voluntary groups, with the result that groups do not always have access to the information they need to work more effectively or to apply for grant funding.*
3. *notes the increased emphasis by the NHS on community involvement in health promotion and well-being, for example through social prescribing.*
4. *recognises the significant achievements in Frome (Somerset) of the community, supported by the Town Council, in effectively increasing and coordinating voluntary action, which has resulted in a steep reduction in emergency admissions to hospital.*
5. *notes the emerging recommendation from the Ross Neighbourhood Planning group that a Community Development Trust be established for the Town.*

Members were informed this is a recommendation coming out of the NDP process but that prior to that it was referenced in the Town Plan. The huge amount of volunteering in Ross is recognised and the proposed Trust aims to facilitate greater partnership with groups to reduce the impact of problems experienced when seeking help from the NHS.

It was noted that funding is available through the NHS for a paid position and at present there is no proposal for additional mainstream funding. The Trust would apply for funding to the Town Council in due course through the Grant Funding Scheme.

The motion was put to:

1. In principle, to support the formation of a steering group which will establish a Community Development Trust for Ross on Wye, for the purposes of:
 - a. Supporting existing community groups within the town with advice and information, especially on funding opportunities;
 - b. Acting as a volunteer centre, to match the needs of local organisations with the skills of volunteers;
 - c. Liaising with local health service providers to develop opportunities for social prescribing.
2. To nominate two Town Councillors to sit on the steering committee for this project
3. To contact adjacent parishes to invite them to become involved in this project
4. To consider, at a later date, how the Town Council will support the Trust once it has been established.

Proposed: Councillor Roberts
Unanimous

Seconded : Councillor N Gibbs

RESOLVED – to formally note the Council’s support of the formation of a Steering Group and nominate Councillors Bennett and Lerego to be the Council’s representatives on the Steering Group.

18/06#115 Parish Emergency Co-ordinator

To note and accept resignation in the post of Parish Emergency Co-ordinator from Councillor Gray and consider a new appointment to the position.

Members were informed of the need of the volunteer to be available locally and have support from the Town Council in the event of an emergency. This is a co-ordination role working in partnership with other agencies and the principle authority when there is an emergency.

Proposed: Councillor Bartrum
Unanimous

Seconded: Councillor Bramer

RESOLVED – to appoint Councillor Lister to be the Parish Emergency Co-ordinator.



18/06#116 Representatives on Outside Bodies

To receive the resignation from Councillor Lister from Ross Sports Club and approve the appointment of another Councillor to be the representative.

Proposed: Councillor Lister
Unanimous

Seconded: Councillor Bramer


RESOLVED – to appoint Councillor Lerego to be the Council’s representative to Ross Sports Club.

18/06#117 Reports from official representatives on Outside Bodies

To receive reports from Councillors appointed to represent the Town Council on the following bodies:

Association of Ross Traders	Cllr C Bennett	Not present
Basement Youth Trust	Cllrs C Bartrum, D Lister	Nothing to report
Betzdorf Twinning Association	Cllr P Cutter	The recent twinning visit to Betzdorf was very successful.
Board of the Community Association	Cllrs C Gray, C Bennett	Nothing to report
Cinema Group	Cllr C Bennett	Not present
Condé Twinning Association	Cllr J Roberts	The dates for the visit next year have been set 2-6 May 2019
Education Foundation	Cllr J Roberts	No meeting
Friends of St Mary’s	Cllr C Bartrum	Nothing to report
HALC Area Committee	Cllr D Ravenscroft	Nothing to report – Next meeting 9 th July
HALC Executive	Cllr D Ravenscroft	GDPR was raised, the Finance Committee is looking to improve its insurance arrangements. Looking to see if they can change their meeting dates as it clashes with Full Council. Issues raised over financial contributions towards parish churches. Code of Conduct discussions resolved to strengthen sanctions and new arrangements for removing the role of the Monitoring Officer.
Market Towns Forum	Cllrs D Ravenscroft, V Coker	No meeting
Mental Health & Wellbeing	Cllrs C Bennett, H Lerego and J Roberts	No meeting
Namutumba Twinning Association	Cllr J Roberts	A very successful 25 th visit
Parochial Church Council	Cllr R Mayo	Not present
Ross Charity Trustees	Cllrs N Gibbs, C Gray	No meeting
Ross Fairtrade Group	Cllr C Bennett	Not present
Ross Sports Club	Cllrs P Cutter, D Lister	No meeting
Town Team	Cllr J Utting	Nothing to report
Walkers are Welcome	Cllr J Utting	Nothing to report

There being no further business the meeting closed at 8.30pm



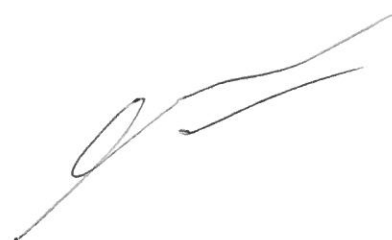
.....
Chairman

9/7/18

.....
Date

The Mayor's Diary Engagements: 15 May 2018-11 June 2018

Start	Event	Location
Fri 18 th May 09:30	Visit to view restyling	Ross Library
Fri 25 th May 10:00	Mountain Warehouse Store Opening	Ross
Fri 25 th May 10:30	HC Annual Meeting of Council and lunch	Shire Hall/Town Hall
Sat 2 nd June 19:30	Ross Penyard Singers Concert	The Venue
Mon 4 th June 19:30	Mayor Making	The Larruperz
Fri 8 th June 11:00	Coffee with Namutumba	Ross Council Chamber

A handwritten signature in black ink, consisting of a large, stylized 'O' followed by several horizontal strokes.



Ross-on-Wye Town Council

Minutes of the meeting of the Full Council
held on Monday 9th July 2018 at 7.00pm
at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillor H Bramer – Chairman
Councillors C Bartrum, V Coker, P Cutter, N Gibbs, R Mayo, D Ravenscroft, P Symonds,
J Roberts, C Utting and J Utting

In attendance: Mrs R Lewis – Project Officer
There were two members of the press present.

18/07#118 Apologies for Absence

[Local Government Act 1972 S85 \(1\)](#)

Councillor C Bennett, Councillor C Gray, Councillor J Gren, Councillor J Hyde, Councillor H Lerego,
Councillor D Lister and Councillor R Gibbs

RESOLVED – to accept the apologies given

18/07#119 Declarations of Interest

Councillor Cutter declared a Schedule 1 Interest in Agenda Item 18/07 # 128 as there is a cheque made payable to his business.

18/07#120 Applications for Dispensations

None

18/07#121 Report from Ross Police

The PCSO had nothing to report but offered answer any questions. She had been advised of more vandalism, including the setting of small fires at the Skate Park prior to the meeting. Councillor Cutter thanked the police for putting up signs to say that police were available to the public at the Police Station.

Councillor J Utting asked about vandalism at the Sports Centre. It is regularly patrolled and seems to be better.

Cllr Bramer asked about the new order for public drinking. It is about to go out for consultation and will take time but is in hand. Cllr Roberts asked that it is given to the Planning & Development Committee to look at during the consultation period.

7.06pm *PCSO left the meeting*

18/07#122 Public Participation

Cllr Utting had been approached by a parent who was concerned as to why the railings had been removed from the Roman Way Play Area. Cllr Mayo explained that the railings were deemed unsafe, (post and rail with nails sticking out) and did not fit the criteria for replacement.

18/07#123 To resolve to exclude members of the press and public

[Public Bodies \(Admission to Meetings\) Act 1960](#)

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

There was no confidential business to be transacted.

18/07#124 Full Council Meeting Minutes

[Local Government Act 1972 schedule 12 para 41\(1\)](#)

To confirm and sign the minutes of the annual meeting of Council held on Monday 11th June 2018.

RESOLVED – that the minutes of the annual meeting of Council held on Monday 11th June 2018 be signed as a correct record.

18/07#125 Committees – To receive and note the minutes of the following meetings and approve any recommendations;

Amenities Committee

12th June 2018

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor N Gibbs

RESOLVED – to approve expenditure to a maximum of £500.00 from the Skatepark Earmark Reserve to re-instate the artwork at the skatepark;

AND RESOLVED – to approve expenditure of up to a maximum of £820.00 from the Property Portfolio Sinking Fund for works at Blake Memorial Gardens;

AND RESOLVED – to approve expenditure from the Property Portfolio Sinking Fund in the sum of £825.00 to engage the Parish Lengthsman to undertake partial resurfacing of the pathway at St Mary's Churchyard.

Planning & Development Committee

5th June 2018

Policy & Management Committee

18th June 2018

Councillor Ravenscroft reminded members that they would need to update their Register of Interests in the light of the new Code of Conduct.

Proposed: Councillor Cutter
Unanimous

Seconded: Councillor Ravenscroft

RESOLVED – to recommend adopt the amended Code of Conduct;

AND RESOLVED – to accept the amended Standing Orders and leave to stand adjourned without discussion until the next ordinary meeting of the Council;

AND RESOLVED – to approve expenditure from the Property Portfolio Sinking Fund in the sum of £3800.00 plus vat for the purchase of x2 stainless steel doors to be installed at Red Meadow toilets.

Finance & Personnel Committee

25th June 2018

Planning & Development Committee

26th June 2018

RESOLVED – to receive and note the minutes

18/07#126 Mayor's Announcements

To receive a verbal report from the Mayor.

The Mayor reported that in his first full month as mayor he has attended twelve events including a visit to the Light Infantry Museum at Suvla Barracks and the installation of the Mayor of Gloucester in Gloucester Cathedral. In addition, the Deputy Mayor, Councillor Coker had attended a further nine events.

The Mayor thanked those who had already sponsored him for his sponsored walk along the length of the Thames in aid of Papyrus. Details are through Just Giving (link on website).

Finally, the Mayor brought Herefordshire Council's Launch of the Responsible Dog Owners Campaign on Wednesday 11th July to the attention of councillors and reminded them of the Proms in the Park event on 22nd July at the Bandstand.

18/07#127 Finance– Income & Expenditure 2018/2019

[Accounts and Audit Regulations 2015](#)

To review the budget information for the year to date.

RESOLVED – to receive and note the report.

7.24pm *Councillor Cutter left the meeting*

18/07#128 Finance – Accounts for payment

[Local Government Act 1972 s150 \(5\)](#)

To review and note items of expenditure paid since the last meeting and approve schedule of updated payments.

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor J Utting

RESOLVED – to approve the accounts for payment.

7.25pm *Councillor Cutter returned to the meeting*

18/07#129 Finance – 2018/2019

To review and confirm schedule of payments for 1st quarter for Direct Debits, BACS payments and manual cheques (report enclosed).

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor J Utting

RESOLVED – to approve and confirm the schedule of payments.



18/07#130 Reports from official representatives on Outside Bodies

To receive reports from Councillors appointed to represent the Town Council on the following bodies:

Association of Ross Traders	Cllr C Bennett	Not present
Basement Youth Trust	Cllrs C Bartrum, D Lister	Nothing to report
Betzdorf Twinning Association	Cllr P Cutter	Nothing to report
Board of the Community Association	Cllrs C Gray, C Bennett	Nothing to report
Cinema Group	Cllr C Bennett	Not present
Condé Twinning Association	Cllr J Roberts	An invitation has been sent to the Mayor to join the group on visit next year, 2-6 May 2019
Education Foundation	Cllr J Roberts	No meeting
Friends of St Mary's	Cllr C Bartrum	Cllr Bartrum is walking 100 miles of western boundary of the Hereford Diocese (in and out of England and Wales, mainly along Offa's Dyke) at the end of September to raise funds for the Friends.
HALC Area Committee	Cllr D Ravenscroft	Meeting clashes with tonight's council meeting
HALC Executive	Cllr D Ravenscroft	No recent meeting but HALC were to support an application by Breinton Parish Council for a 40mph zone on all the unclassified roads in the parish.
Market Towns Forum	Cllrs D Ravenscroft, V Coker	Nothing to report
Mental Health & Wellbeing	Cllrs C Bennett, H Lerego and J Roberts	Preparations on the structure of the group are being finalised for the public launch in the Autumn
Namutumba Twinning Association	Cllr J Roberts	Nothing to report
Parochial Church Council	Cllr R Mayo	Meeting in on Wednesday 11 th July
Ross Charity Trustees	Cllrs N Gibbs, C Gray	No meeting
Ross Fairtrade Group	Cllr C Bennett	Not present
Ross Sports Club	Cllrs P Cutter, D Lister	No meeting
Town Team	Cllr J Utting	Nothing to report
Walkers are Welcome	Cllr J Utting	Nothing to report

There being no further business the meeting closed at 7.33pm


.....
Chairman

10/9/18
.....
Date

Diary Engagements: 12 June 2018 - 9 July 2018

Date	Event	Location
<u>The Mayor</u>		
Tue 12 June 14:00	Police Inspector	Chamber
Fri 15 June 10:45	Civic Service Meeting	The Rectory, Ross-on-Wye
Fri 15 June 18:30	The Herefordshire Light infantry Museum	Suvla Barracks, Hereford
Sun 24 June 14:00	Violet Szabo Museum	Wormlow
Mon 25 June 11:00	Armed Forces Flag Raising Ceremony	High Town
Fri 29 June 11:30	Papyrus - Hazel Russell	Chamber
Sat 30 June 09:30	Armed Forces Day Parade& Cathedral Service	11 Corn Square, Leominster
Wed 4 July 17:30	Gloucester installation: Choral Evensong	Gloucester Cathedral
Thu 5 July 18:30	High Sheriff at Home	Bosbury
Fri 6 July 10:00	Meeting with JKHS School Council	Chamber
Sat 7 July 14:00	70th Anniversary of the NHS	Ross Community Hospital
Sun 8 July 15:00	Royal British Legion County Rally	St Peter's Church, Hereford
<u>The Deputy Mayor</u>		
Mon 25 June 10:30	Armed Forces Day	Market House
Tue 26 June 10:00	Ross on Wye Means Business Expo	The Chase Hotel
Wed 27 June 14:30	The Crewel Embroidery Group: Installation of tapestry	The Larruperz
Thu 28 June 16:30	Special Event: SHYPP Performance	Ross-on-Wye Library
Thu 5 July 18:30	High Sheriff at Home	Bosbury
Sat 7 July 12:30	Picnic in the park	Ross Court Care Home
Sat 7 July 14:00	70th Anniversary of the NHS	Ross Community Hospital
Sun 8 July 11:30	Country Music Festival	Sports field
Sun 8 July 14:00	Annual Garden Party	Merton House



Ross-on-Wye Town Council

Minutes of the meeting of the Full Council
held on Monday 10th September 2018 at 7.00pm
at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillor V Coker – Deputy Chairman
Councillors C Bartrum, C Bennett, P Cutter, N Gibbs, R Gibbs, J Gren, J Hyde, H Lerego,
D Lister, D Ravenscroft, J Roberts, C Utting and J Utting

In attendance: Mrs S Robson - Town Clerk
There were two members of the press present and four members of the public.

A minute's silence was observed as a mark of respect following the death of Colin Gray, who was a serving councillor and former mayor.

18/09#131 Apologies for Absence
Councillor H Bramer

RESOLVED – to accept the apologies given

18/09#132 Declarations of Interest
Councillor Cutter declared a Schedule 1 Interest in Agenda Item 18/09 # 143 as there is a cheque made payable to his business.
Councillor Hyde declared a Schedule 1 Interest in Agenda Item 18/09 # 147– Consultation on Children's Plan being a County Councillor with responsibility within the Directorate for Children and Families.

18/09#133 Applications for Dispensations
None

18/09#134 Report from Ross Police
No police present

18/09#135 Public Participation
A local resident spoke to Members about the market and what the reasons were for it seemingly not thriving. A number of questions were asked relating to the management of the market. Observations were made about the beauty of the town that is being detracted from due to littering, cigarette ends and its generally dirty state. A question regarding responsibility was asked so that further enquiries could be made. It was noted that HC/BBLP had arranged a 'deep clean' in the town starting early on Wednesday morning, which was welcomed as a positive initiative.

18/09#136 To resolve to exclude members of the press and public
To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

No confidential business to be transacted.

18/09# 137 Full Council Meeting Minutes

To confirm and sign the minutes of the ordinary meeting of Council held on Monday 9th July 2018.

RESOLVED – that the minutes of the ordinary meeting of Council held on Monday 9th July 2018 be signed as a correct record.

18/09# 138 Committees – To receive and note the minutes of the following meetings and approve any recommendations;

Amenities Committee 10th July 2018

Planning & Development Committee 17th July 2018

Community, Markets & Tourism Committee 31st July 2018

Planning & Development Committee 8th August 2018

Proposed: Councillor Roberts
Unanimous

Seconded: Councillor J Utting

RESOLVED – to approve, in principle, the installation of a Speed Indicator Device at four locations – Chase View, Archenfield Road, Ledbury Road and Walford Road and that the cost, subject to further approval, should be budgeted for in the next financial year once the Committee has looked further at the costings and makes a recommendation to the Finance Committee.

Policy & Management Committee 3rd September 2018 Deferred

Planning & Development Committee 4th September 2018 Deferred

The Planning Committee chair verbally reported the committee's decision to recommend refusal on the application for a barber shop in the car park at Morrisons.

RESOLVED – to receive and note the minutes.

7.35pm One member of the public left the meeting

18/09#139 Mayor's Announcements

To receive a verbal report from the Mayor.

The Deputy Mayor read a report on behalf of the Mayor outlining a larger number of events than usual attended on behalf of the Council during the summer months. There had been a number of fund-raising opportunities for the Mayor's charity and so far over £3000.00 had been raised.

18/09#140 Town Clerk's Report – to receive and note the update from the Town Clerk

The Clerk updated Members on progress to date on the following;

- Old Chapel Overage Restrictions/Conditions removed from the Title by the Land Registry
- Market House Lease to The Courtyard ready to sign – Sub Lease still in progress

RESOLVED – to receive and note the report.



18/09#141 Neighbourhood Development Plan

To receive a verbal report from the Sub Committee Chairman on progress of the NDP to date.

Mr Reynolds addressed the Council and updated it regarding the Plan and its progress to date including the number of homes allocated to the sites. The Sub Committee is continuing to work with land owners to achieve the best possible outcomes for the sites. It was recognised that there is a high degree of community support needed to ensure the Plan's success. The completion timetable sets out the hope of reaching a referendum in early summer 2019.

RESOLVED – to receive and note the report.

18/09#142 Finance– Income & Expenditure 2018/2019

To review the budget information for the year to date.

RESOLVED – to receive and note the report.

7.50pm Councillor Cutter having declared an interest left the meeting.

18/09#143 Finance – Accounts for payment

To review and note items of expenditure paid since the last meeting and approve schedule of updated payments.

Proposed: Councillor N Gibbs
Unanimous

Seconded: Councillor J Utting

RESOLVED – to approve the accounts for payment.

7.52pm Councillor Cutter returned to the meeting

18/09#144 Motion that stood adjourned from meeting of 9th July 2018 (18/07 #125) to recommend to Full Council adoption of the amended Standing Orders.

Proposed: Councillor Ravenscroft
Unanimous

Seconded: Councillor Cutter

RESOLVED – to adopt the amended Standing Orders with immediate effect.

18/09#145 To appoint Members to the vacancies on the following; Planning & Development Committee, Amenities Committee, Personnel Appeals Panel

Proposed: Councillor Bartrum
Unanimous

Seconded: Councillor Lerego

RESOLVED – to appoint Councillor R Gibbs to the Planning & Development Committee, Councillor Symonds to the Amenities Committee and Councillor Hyde to the Personnel Appeals Panel.

18/09#146 To appoint Members to the vacancies on the following Outside Bodies; Board of the Community Association (Larruperz), Ross Charity Trustees

Proposed: Councillor J Utting
Unanimous

Seconded: Councillor C Utting

RESOLVED – to appoint Councillor Lister to be the Council's representative to the Board of the Community Association and Councillor Roberts to the Ross Charity Trustees.



8.00pm Councillor Hyde having declared an interest left the meeting.

18/09#147 Herefordshire Council Consultation

To consider the Council's formal response to the Draft Children and Young people's Plan for Herefordshire [Deadline 30th September].

Members expressed some concern about the timing of the consultation over the summer months when many councils have a break and the opportunity to engage in meaningful consultation with so little time. The broad consensus was this document sets out a good vision statement outlining clear objectives. There were strong fears that with grossly cut budgets and rising costs there would be a severe impact on future plans. It was noted that vulnerable families have in many cases already set up action groups. Councillors approved the Plan with the caveat there must be adequate funding allocated to fund these objectives.

Proposed: Councillor J Utting
Unanimous

Seconded: Councillor Cutter

8.06pm Councillor Hyde returned to the meeting

18/09#148 Ross Library Development Group

To consider a request for a Council representative to act as a formal link.

Proposed: Councillor Lister
Unanimous

Seconded: Councillor J Utting

RESOLVED – to appoint Councillor C Utting to be the Council's representative on the Ross Library Development Group.

18/09#149 Reports from official representatives on Outside Bodies


To receive reports from Councillors appointed to represent the Town Council on the following bodies:

Association of Ross Traders	Cllr C Bennett	No meeting
Basement Youth Trust	Cllrs C Bartrum, D Lister	The good work continues with the unsung heroes who are volunteering their time and efforts to keep this vital work going. S106 monies to be investigated for utilising.
Betzdorf Twinning Association	Cllr P Cutter	Nothing to report
Board of the Community Association	Cllrs C Bennett, D Lister	Work continues to go ahead with building works towards fire safety improvements.
Cinema Group	Cllr C Bennett	The group is very active and have agreed the programme of films for the coming months.
Condé Twinning Association	Cllr J Roberts	Nothing to report
Education Foundation	Cllr J Roberts	No meeting
Friends of St Mary's	Cllr C Bartrum	A concert took place recently. A sponsored walk is taking place soon by Cllr Bartrum from 30/09/2018
HALC Southern Area Committee	Cllr D Ravenscroft	A presentation about Insurance based risk for parish councils. The Lengthsman are involved with clearing ditches in the County and concerns expressed about hazardous material. HALC conference 17 th November.
HALC Executive	Cllr D Ravenscroft	No meeting
Market Towns Forum	Cllrs D Ravenscroft, V Coker	No meeting
Mental Health & Wellbeing	Cllrs C Bennett, H Lerego and J Roberts	Nothing to report
Namutumba Twinning Association	Cllr J Roberts	Nothing to report
Parochial Church Council	Cllr R Mayo	Nothing to report
Ross Charity Trustees	Cllrs N Gibbs, J Roberts	No meeting
Ross Fairtrade Group	Cllr C Bennett	Working on status to become re-accredited.

Ross Sports Club	Cllrs P Cutter, H Lerego	Further damage which was accidental, irresponsible dog walkers are an on-going problem. Celebrity event for Juniors was very well supported. The Comedy Club still has some tickets for the upcoming event.
Town Team	Cllr J Utting	There are projects being planned.
Walkers are Welcome	Cllr J Utting	Festival tickets are going well, tickets are still available.

Although not an agenda item, Members were informed that following the Notice of Vacancy following Colin Gray's death a by-election had not been called for and therefore the Council would be able to co-opt a new Member. An extra ordinary meeting was agreed which would take place on Monday 22nd October at 7.00pm.

There being no further business the meeting closed at 8.25pm

.....

 Chairman

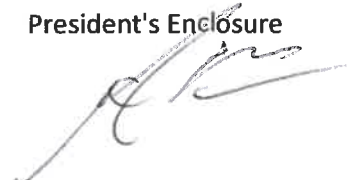
8/10/2018
 Date

Diary Engagements: 10 July-10 September 2018

Start	Event	Location
	<u>The Mayor</u>	
Thu 12/07/2018 18:55	Sea Cadets Parade	Homs Road
Sat 14/07/2018 14:00	Open Day: Working Men's Shed	See below
Sun 15/07/2018 14:00	RBL Veterans Tea Party	The Larruperz
Sun 15/07/2018 19:00	Evening in Evesham	Raphael's Restaurant WR11 4BP
Mon 16/07/2018 14:00	Mayor's Meeting	Shire Hall
Sun 22/07/2018 11:00	Tour of Ross/lunch/Proms in the Park	Market House
Thu 26/07/2018 19:30	Welsh Musical Theatre Orchestra	The Courtyard, Hereford
Sun 29/07/2018 14:00	Charity Cream Tea	Dadnor Court
Mon 30/8-11/08	Charity Sponsored walk	
Sun 12/08/2018 14:30	Bandstand Collection for Papyrus	Bandstand Field to the rear of the Rowing Club
Sun 02/09/2018 10:00	Acorns Children's Hospice 10k/5k/Fun Run	Club

The Deputy Mayor

Wed 01/08/2018 14:15	Visit by Lord Mayor of Birmingham Yvonne Mosquito Hereford 2018 Three Choirs Festival Chairman's Reception	Merton House
Wed 01/08/2018 18:00		The Town Hall, Hereford
Sat 04/08/2018 12:30	Ross-on-Wye Town Carnival	Ashburton Trading Estate
Sun 12/08/2018 14:30	Bandstand Collection for Papyrus	Bandstand
Mon 27/08/2018 11:00	Ross Regatta	President's Enclosure

.....




Ross-on-Wye Town Council

Minutes of the meeting of the Full Council
held on Monday 8th October 2018 at 7.00pm
at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillor H Bramer – Chairman
Councillors C Bartrum, C Bennett, V Coker, N Gibbs, J Gren, J Hyde,
H Lerego, D Lister, D Ravenscroft, J Roberts, P Symonds, C Utting and J Utting

In attendance: Mrs S Robson - Town Clerk
There were two members of the press present and two members of the public.

18/10#150 Apologies for Absence
Councillor R Gibbs, Councillor R Mayo

RESOLVED – to accept the apologies given

18/10#151 Declarations of Interest
Councillor Ravenscroft declared a Schedule 2 Interest in Agenda Item 18/10 # 161 as there is a cheque made payable to him for expenses.

18/10#152 Applications for Dispensations
None

18/10#153 Report from Ross Police
No police present – the Clerk was asked to write to the Police to invite them to attend future meetings.

18/10#154 Public Participation
A local resident spoke to Members about the waste disposal and recycling services in town and a request to increase the opening hours which will encourage recycling in the town. Support was sought from the county councillors to put a case forward and seek to improve the number of days the centre is open which would bring it more in line with other towns. A review at HC is being undertaken in an effort to maximise the amount of recycling happening in town.

18/10#155 To resolve to exclude members of the press and public
To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

No confidential business to be transacted.

18/10# 156 Full Council Meeting Minutes
To confirm and sign the minutes of the ordinary meeting of Council held on Monday 10th September 2018.

RESOLVED – that the minutes of the ordinary meeting of Council held on Monday 10th September 2018 be signed as a correct record.

18/10# 157 Committees – To receive and note the minutes of the following meetings and approve any recommendations;

Policy & Management Committee 3rd September 2018

Planning & Development Committee 4th September 2018

Amenities Committee 11th September 2018

Community, Markets & Tourism Committee 18th September 2018

Proposed: Councillor Bennett
Unanimous

Seconded: Councillor Lerego

RESOLVED: to recommend to Full Council to purchase three sets of tree lights for Gloucester Road trees at a cost of £2578.20 from the EMR for Christmas Lights.

Finance & Personnel Committee 1st October 2018

RESOLVED – to receive and note the minutes and approve the recommendation.

18/10#158 Mayor's Announcements

To receive a verbal report from the Mayor.

The Mayor reported he and his Deputy have been to a number of functions in the past weeks on behalf of the Council including the opening of a brewery, the Mayor of Bromyard's Charity Dinner amongst a number of other engagements. A reminder was issued of the Mayor's Charity event on 3rd November at the Larruperz, in addition to a Rowing Challenge at Ross Health & Fitness.

18/10#159 Town Clerk's Report – to receive and note the update from the Town Clerk

The Clerk updated Members on progress to date on the following;

- Application for Footpath Diversion – ZK9 across Homs Road car park
- Installation of coin operated door entry system in toilet blocks
- Casual Vacancy – Ross East Ward, the deadline for expressions of interest is Friday 12th October

RESOLVED – to receive and note the report.

18/10#160 Finance– Income & Expenditure 2018/2019

To review the budget information for the year to date.

RESOLVED – to receive and note the report.

18/10#161 Finance – Accounts for payment

To review and note items of expenditure paid since the last meeting and approve schedule of updated payments.

Proposed: Councillor J Utting
For: 13 Abstention: 1

Seconded: Councillor Gibbs

RESOLVED – to approve the accounts for payment.



18/10#162 Finance – 2018/2019

To review and confirm schedule of payments for 2nd quarter for Direct Debits, BACS payments and manual cheques.

RESOLVED – to unanimously receive and note the report.

18/10#163 External Audit /Annual Return for Year Ending 31st March 2018.

To receive and note the conclusion from the External Auditor's certificate and opinion and confirm a copy of the Notice of Conclusion of Audit has been displayed.

The Clerk was thanked for her competent management of the accounts and the Members were pleased with the excellent result.

RESOLVED – to receive and note the External Auditor's certificate and opinion.

18/10#164 To consider request from Councillor Hannah Lerego for a leave of absence from Council business for a period of 5 months.

The Council was pleased to welcome Councillor Lerego and her family to the meeting and she explained her reasons for wanting to have a leave of absence effective from 23rd October after the Extra Ordinary Meeting.

Proposed: Councillor Bartrum
Unanimous

Seconded: Councillor Lister

RESOLVED – to approve the request for a Leave of Absence.

18/10#165 Reports from official representatives on Outside Bodies

To receive reports from Councillors appointed to represent the Town Council on the following bodies:

Association of Ross Traders	Cllr C Bennett	No meeting
Basement Youth Trust	Cllrs C Bartrum, D Lister	Plans to restructure the delivery of the service are underway.
Betzdorf Twinning Association	Cllr P Cutter	Not present
Board of the Community Association	Cllrs C Bennett, D Lister	Unable to attend the last meeting
Cinema Group	Cllr C Bennett	No meeting
Condé Twinning Association	Cllr J Roberts	Nothing to report
Education Foundation	Cllr J Roberts	The meeting is due to be held in November
Friends of St Mary's	Cllr C Bartrum	The good work continues and fund raising by Cllr Bartrum has got off to a good start
HALC Southern Area Committee	Cllr D Ravenscroft	No meeting
HALC Executive	Cllr D Ravenscroft	The meeting looked at many issues – an electronic copy will be circulated to Members
Library Development Group	Cllr C Utting	No meeting
Market Towns Forum	Cllrs D Ravenscroft, V Coker	No meeting
Mental Health & Wellbeing	Cllrs C Bennett, H Lerego and J Roberts	No meeting
Namutumba Twinning Association	Cllr J Roberts	A plea was made for any Councillor to lay the wreath on Remembrance Day as there is nobody else available – Cllr Bennet volunteered.
Parochial Church Council	Cllr R Mayo	Not present
Ross Charity Trustees	Cllrs N Gibbs, J Roberts	The meeting is due to be held in November
Ross Fairtrade Group	Cllr C Bennett	No meeting
Ross Sports Club	Cllrs P Cutter, H Lerego	A very successful comedy club last month, the centre is pleased with the installation of the barrier
Town Team	Cllr J Utting	Nothing to report
Walkers are Welcome	Cllr J Utting	10 th walking festival was very successful

18/10#166 Correspondence for consideration and response.

i) Herefordshire Council – Information on tackling Fuel Poverty

The importance of promoting this message was made and the need to publicise to as wide an audience as possible. It was suggested that the Foodbank might like to know of the initiatives available.

Noted

18/10#167 To confirm Extra-ordinary Full Council Meeting on Monday 22nd October 2018 at 7.00pm for the purposes of co-opting a councillor to Ross-on-Wye East Ward.

Proposed: Councillor Bartrum
Unanimous

Seconded: Councillor Gibbs

RESOLVED – to approve the extra ordinary meeting on 22nd October for the purposes of co-opting a member to Ross East Ward.

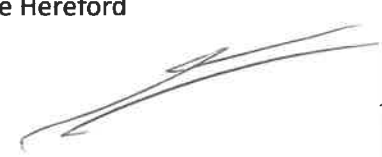
There being no further business the meeting closed at 8.00pm


.....
Chairman

12/11/18
.....
Date

Diary Engagements: 11 September-08 October 2018

Start	Event	Location
<u>The Mayor</u>		
Thu 13/09/2018 17:30	Herefordshire Police Awards Ceremony	Assembly Room, Town Hall, Hereford
Sun 16/09/2018 10:30	RBL Annual Branch Service	Market House/Baptist Church
Sun 16/09/2018 15:30	Battle of Britain Service	Hereford Cathedral
Thu 20/09/2018 19:00	JKHS Prize Giving	JKHS
Fri 21/09/2018 16:00	The Vine Tap Limited	Millpond Street
Sat 22/09/2018 14:30	FOD Chairman's Cream Tea	Dean Forest Railway
Wed 26/09/2018 10:00	Civic Service Update Meeting	The Rectory
Sun 30/09/2018 15:30	Ledbury TC Community Celebration	St Michael and All Angels Parish Church, Ledbury
	Mayor's Meeting	Herefordshire Council
Sat 06/10/2018 10:00	RBL AGM	The Royal Hotel
Sat 06/10/2018 19:00	Mayor of Hereford Charity Ball	Town Hall, Hereford
Sun 07/10/2018 15:30	Shrieval Service	Hereford Cathedral
<u>The Deputy Mayor</u>		
11/09/2018	Community Gardens Celebrations	Community Gardens
Sun 16/09/2018 14:30	75th Anniversary of the Trefoil Guides	Walford Parish Church
Fri 21/09/2018 10:00	Home-Start Herefordshire 36th AGM	The Meeting House Hereford
Sat 22/09/2018 19:00	The Mayor of Bromyard's Charity Dinner	Falcon Hotel
Sat 06/10/2018	RBL AGM and lunch	The Royal Hotel





Ross-on-Wye Town Council

Minutes of the meeting of the Full Council
held on Monday 12th November 2018 at 7.00pm
at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillor H Bramer – Chairman
Councillors C Bartrum, V Coker, P Cutter, N Gibbs, J Gren, R Mayo, D Ravenscroft,
P Symonds, A Taylor, C Utting and J Utting

In attendance: Mrs S Robson - Town Clerk

There were two members of the press present and nine members of the public.

18/11#173 Apologies for Absence

Councillor C Bennett, Councillor R Gibbs, Councillor J Hyde, Councillor H Lerego,
Councillor D Lister and Councillor J Roberts,

RESOLVED – to accept the apologies given

18/11#174 Declarations of Interest

Councillor C Utting declared a Schedule 2 Interest in Agenda Item 18/11 # 184 as there was a cheque made payable to an organisation to which she is the Chairman.

18/11#175 Applications for Dispensations

None

18/11#176 Report from Ross Police

Members were advised that a Section 35 Notice for the removal of a homeless man who is harassing and causing distress to local people had been applied for. A Behaviour Order is also in hand which will prevent any further threatening behaviour being carried out by the individual. A request was made to look into the possibility of additional CCTV cameras, evidence is being lost due to the shortfall in the existing coverage. A formal approach to the Council should be made to enable further discussions as well as investigations into S106 funding. A question was asked about traffic management of HGVs and if the Police can look again at further patrols to prevent accidents and damage to the highways and infrastructure. A question regarding speeding vehicles was raised, it was reported that Ross Police does not have the resources currently due to staff shortages, monitoring is taking place but there is little enforcement happening.

The Mayor brought forward agenda item 18/11#166 to allow the members of the public to hear the debate relating to the correspondence.

18/11#166 Correspondence for consideration and response.

- i) G D Lodge – Complaint re pigeons

It was reported that the matter had been raised with the County Council Environmental Service Manager, it was noted that help can be given with netting and proofing of the wall at Wilton Cliff. Excessive feeding of pigeons must stop as this can be linked to their congregation, this can also come about due to inappropriate waste disposal. There are legislative powers that allow the local authority to take measures however it was advised that culling would not be deemed to be an effective method.

7.15pm Standing Orders were suspended to allow the members of the public to speak

Members of the public expressed concern about the state of the streets in the area where the pigeons roost. The cliff wall at Wilton Road should have works done to block up the holes. A pest control company have given advice and a quote relating to trapping and shooting had been received. It was believed that restaurants and pubs are suffering due to perceived hygiene problems. An occasional visitor to Ross also spoke about this area being the entrance into Ross and this first impression of the town by visitors would be one of disgust. The work might take several years to complete but it must be a two-pronged attack to include issues of habitation as well as controlling numbers.

7.30pm Standing Orders were re-instated.

Members advised that the situation about the pavements is something the Council could deal with and the County Councillors offered to further this complaint. Financial offers from members of the public should be welcomed and further investigations must be made in order to find the most effective methods. There were views expressed that this Council should consider offering funding towards an on-going suppression plan. It was noted there are likely to be many visits necessary by Agents to reduce the population and take out breeding pairs. The criticism needed to be taken seriously so that steps can be taken to improve the cleanliness of the town.

It was proposed to accept the financial offer of the residents and in addition to include a budget line in the Amenities Budget for Pest Control for £2k to look at blocking holes, trapping and match funding towards residents wishing to take measures.

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor Coker

RESOLVED – that the financial offer from the resident was welcomed and to confirm that the Council would add a Pest Control Budget line in the Amenities Budget for 2019/2020 for £2k.

7.45pm the members of the public left the meeting

18/11#177 Public Participation

None

18/11#178 To resolve to exclude members of the press and public

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

No confidential business to be transacted.

18/11# 179 Full Council Meeting Minutes

To confirm and sign the minutes of the ordinary meeting of Council held on Monday 8th October 2018 and the extra ordinary meeting held on Monday 22nd October 2018.

RESOLVED – that the minutes of the ordinary meeting of Council held on Monday 8th October 2018 and the extra ordinary meeting held on Monday 22nd October 2018 be signed as a correct record.



18/11# 180 Committees – To receive and note the minutes of the following meetings and approve any recommendations;

Planning & Development Committee	25 th September 2018
Amenities Committee	9 th October 2018
Planning & Development Committee	16 th October 2018
Community, Markets & Tourism Committee	30 th October 2018
Policy & Management Committee	5 th November 2018
Planning & Development Committee	6 th November 2018

RESOLVED – to receive and note the minutes.

18/11#181 Mayor's Announcements

To receive a verbal report from the Mayor.

The Mayor reported he had been busy over the last month with twenty engagements having been attended on behalf of the Council including his Civic Service and he thanked those councillors who had attended. There had been various Armistice events attended in the County. The diary is filling up and the run up to Christmas looks a busy time. The Battle's Over event was well attended and a note of thanks to the staff for organising it. A Red Oak Commemorative Tree donated by the Mayor will be planted soon at Caroline Symonds Gardens. A Member suggested that a plaque be placed at the Prospect in commemoration of the centenary of the end of WWI.

The Mayor also updated Members about the opening hours of the Recycling Centre in Ross. There are two potential restrictions of planning and funding at this site. The Planning Dept is looking at whether there were any conditions on the original consent that would preclude additional opening hours. The issue of the funding poses a challenge and the additional costs would be considerable due to disposal costs. It is proposed that a trial takes place for opening on Mondays to see what the outcome is at this normally quieter time of year and what implications it has on traffic on other days. A residents' permit might also be introduced to ensure only residents of Herefordshire have access to the service, although concerns were expressed about the possibility of increased fly tipping in the area.

18/11#182 Town Clerk's Report – to receive and note the update from the Town Clerk

The Clerk updated Members on progress to date on the following;

- Sustainability Policy – Members were reminded to feedback additional proposals
- NDP Regulation 14 Consultation went live on 9th November for a period of 6 weeks

RESOLVED – to receive and note the report.

18/11#183 Finance– Income & Expenditure 2018/2019

To review the budget information for the year to date.

The Chairman of the Finance Committee urged the committees to undertake prudent housekeeping measures, income and expenditure were lower than expected at this time of year.

RESOLVED – to receive and note the report.



8.20pm Councillor C Utting left the meeting having declared an Interest.

18/11#184 Finance – Accounts for payment

To review and note items of expenditure paid since the last meeting and approve schedule of updated payments.

Proposed: Councillor Cutter
Unanimous

Seconded: Councillor J Utting

RESOLVED – to approve the accounts for payment.

8.22pm Councillor C Utting returned to the meeting

18/11#185 Working together for our communities

To receive a verbal report, with agreed actions from the Parish Council Summit held on 17th October 2018 in the Shire Hall, Hereford. [Councillor Harry Bramer]

This was the first in an on-going series of meetings to promote prosperity and well being for all citizens of the County. There were over 50 councils represented at the meeting. It was intended to look at potential opportunities of partnership to provide the best for the people that local and principle councils represent. Discussions took place about social disadvantages, deprivation and how to strengthen communities. The next meeting will take place in January 2019.

18/11#186 Herefordshire Council – Public Spaces Protection Order Amendment – Alcohol Restriction

To consider and agree Council's response to the proposed amendment to the Order granted under the Anti-Social Behaviour, Crime & Policing Act 2014.

[Deadline for consultation period Thursday 15th November 2018].

Proposed: Councillor N Gibbs
Unanimous

Seconded: Councillor Mayo

RESOLVED – to approve the proposed amendment to the Order as per the identified Plan subject to including the Skatepark area and Wilton Road car park.

18/11#187 Herefordshire Council – Travellers' Sites Development Plan – Additional Sites Consultation

To consider and agree Council's response to the proposed additional sites in Herefordshire.

[Deadline for consultation period Wednesday 5th December 2018].

Noted

18/11#188 Ross-on-Wye & District Community Association (Larruperz Centre)


To consider request for financial assistance to replace two central heating boilers.

The Members expressed the view that the Council should look favourably on supporting this request as it is one of its own assets and is a very well used community building. The proposed new boilers would only enhance the asset.

Proposed: Councillor J Utting
Unanimous

Seconded: Councillor Bartrum

RESOLVED – to approve funding to a maximum of £25k for the purchase of two new boilers for the Larruperz from General Reserves and to give delegated authority to the Clerk for expenditure in consultation with a Working Group comprised of Councillors Bennett, Cutter, Gren and Lister who would be responsible for assessing the quotes and agreeing who to award the Contract to.



18/11#189 Reports from official representatives on Outside Bodies

To receive reports from Councillors appointed to represent the Town Council on the following bodies:

Association of Ross Traders	Cllr C Bennett	Not present
Basement Youth Trust	Cllrs C Bartrum, D Lister	Nothing to report
Betzdorf Twinning Association	Cllr P Cutter	Nothing to report
Board of the Community Association	Cllrs C Bennett, D Lister	Not present
Cinema Group	Cllr C Bennett	Not present
Condé Twinning Association	Cllr J Roberts	Not present
Education Foundation	Cllr J Roberts	Not present
Friends of St Mary's	Cllr C Bartrum	Nothing to report
HALC Executive	Cllr D Ravenscroft	No meeting
Library Development Group	Cllr C Utting	No meeting
Market Towns Forum	Cllrs D Ravenscroft, V Coker	No meeting
Mental Health & Wellbeing	Cllrs C Bennett, H Lerego and J Roberts	No meeting
Namutumba Twinning Association	Cllr J Roberts	Not present
Parochial Church Council	Cllr R Mayo	Nothing to report
Ross Charity Trustees	Cllrs N Gibbs, J Roberts	The Trustees are still involved with the development at Cawdor
Ross Fairtrade Group	Cllr C Bennett	Not present
Ross Sports Club	Cllrs P Cutter, H Lerego	Nothing to report
Town Team	Cllr J Utting	Nothing to report
Walkers are Welcome	Cllr J Utting	Nothing to report

Noted

There being no further business the meeting closed at 9.00pm



18.12.18

.....

.....

Chairman

Date

Diary Engagements: 09 October-12 November 2018

Start	Event	Location
<u>The Mayor</u>		
Mon 15/10/2018 19:15	Mayor to meet Cadet	Homs Road
Tue 16/10/2018 10:00	Civic Service practice - Rev Colin Leggate	St Mary's Church
Wed 17/10/2018 18:30	Working together for our communities summit meeting	Shire Hall, Hereford
Fri 19/10/2018 11:30	Inauguration of the County's University	Hereford Cathedral/Left Bank
Sun 21/10/2018 09:30	Civic Service	
Mon 22/10/2018 12:30	Reopening of Prince of Wales	
Mon 22/10/2018 14:00	Mayor's Meeting	Shire Hall
Tue 23/10/2018 13:00	RBL: 100th Commemoration WW1	Brampton Abbotts
Wed 24/10/2018 10:00	Commemoration of WW1 - St Josephs	St Josephs School
Wed 24/10/2018 11:00	Mens shed Mtg	
Sat 27/10/2018 11:00	RBL Poppy Appeal Launch	Poppy bed Broad Street
Sun 28/10/2018 10:00	Leominster Town Council Civic Service	Priory Church
Sat 03/11/2018 19:30	Charity Dance	Larruperz
Sun 04/11/2018 12:00	The Patron's Curry Lunch	Suvla Barracks
Fri 09/11/2018 10:30	Wormlow War Memorial	Millennium Green
Fri 09/11/2018 16:00	Chairman's Invitation - Reading names of fallen in WW1	Hereford Cathedral
Sun 11/11/2018 10:00	RBL: Coffee	Royal Hotel
Sun 11/11/2018 11:00	Remembrance Sunday and 100 years since Armistice Day	Prospect/St Mary's church
Sun 11/11/2018 15:30	County Service	Hereford Cathedral
Sun 11/11/2018 18:30	Battles Over	Prospect
<u>The Deputy Mayor</u>		
Wed 10/10/2018 17:30	JKHS Art Exhibition	JKHS
Sat 13/10/2018 18:00	Ross on Wye Festival of Remembrance Concert	Larruperz
Mon 15/10/2018 13:30	100th Anniversary of WW1	Weston under Penyard Sch
Weds 17/10/2018	Summit Meeting	Shire Hall
Thu 18/10/2018 10:40	100th Anniversary of WW1	Lea School
Fri 19/10/2018 10:00	RBL: 100th Anniversary WW1 commemorations	Gorsely Goffs School
Fri 19/10/2018 14:30	Pink Party for breast cancer care	Ross Court
Sun 21/10/18 11.15	Ross Civic Service	
Mon 22/10/18	Mayor's Meeting	Shire Hall
Tues 23/10/18	Commemoration of WW1	Bridstow School
Weds 24/10/2018	Commemoration of WW1	Goodrich School
Thu 25/10/2018 14:00	Service of Remembrance	Lea Church
Thu 25/10/2018 19:00	JKHS Open Evening	
Mon 05/11/2018 15:45	Herefordshire Field of Remembrance 2018	Hereford Cathedral
Thu 08/11/2018 12:00	Chelsea Pensioners, Falklands Stone Dedication/Korean Remembrance	St Mary's /Prospect



Ross-on-Wye Town Council

Minutes of the meeting of the Full Council
held on Monday 10th December 2018 at 7.00pm
at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillor H Bramer – Chairman
Councillors C Bartrum, C Bennett, N Gibbs, R Gibbs, J Gren, J Hyde, D Lister,
D Ravenscroft, J Roberts, P Symonds, A Taylor, C Utting and J Utting

In attendance: Mrs S Robson - Town Clerk, Mrs R Lewis – Projects Officer
There was one member of the press present and twelve members of the public.

18/12#191 Apologies for Absence

Councillor V Coker, Councillor P Cutter and Councillor H Lerego,

RESOLVED – to accept the apologies given

Councillor Mayo emailed late apologies due to a family emergency.

18/12#192 Declarations of Interest

Councillor C Utting declared a Schedule 2 Interest in Agenda Item 18/12 # 209 being a member of the Town Team.

18/12#193 Applications for Dispensations

None

18/12#194 Report from Ross Police

Apologies were sent from the Police as they were unable to send a representative.

18/12#195 Public Participation

Three members of the public addressed the Council about concerns for a Planning Application for the development at Merrivale Lane in particular regarding traffic management and parking. There were questions asked about the possibility of re-engineering the road layout. Issues were raised about loss of privacy and the overlooking of certain existing residences in Princess Way. A request was made to amend the scheme and the Council agreed to consider these matters further when it comes to the Planning Committee in order to make a comprehensive response.

Members of the public raised a complaint in relation to the decision made at the last meeting regarding pigeons and the process followed.

A member of the public also raised an enquiry about a bus stop near her commercial property in town and the damage that has been done as a result of bus passengers sitting on a window ledge.

7.35pm Ten members of the public left the meeting

18/12#196 To resolve to exclude members of the press and public

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

Proposed: Councillor N Gibbs
Unanimous

Seconded: Councillor Bennett

RESOLVED – that agenda items 18/12# 210 be treated as confidential and be dealt with after the Public (including the Press) have been excluded.

18/12# 197 Full Council Meeting Minutes

To confirm and sign the minutes of the ordinary meeting of Council held on Monday 12th November 2018.

RESOLVED – that the minutes of the ordinary meeting of Council held on Monday 12th November 2018 be signed as a correct record.

18/12# 198 Committees – To receive and note the minutes of the following meetings and approve any recommendations;

Amenities Committee	13 th November 2018
Planning & Development Committee	27 th November 2018

RESOLVED – to receive and note the minutes.

18/12#199 Mayor's Announcements

To receive a verbal report from the Mayor.

The Mayor reported he had been busy over the last month with Christmas events now in full swing, there have been thirteen civic events attended in the last few weeks. One particularly memorable engagement was the Ross Christmas Lights switch on and the large number of people who attended. There will be a number of visits over the Christmas period made to those needing care.

18/12#200 Town Clerk's Report – to receive and note the update from the Town Clerk

The Clerk updated Members on progress to date on the following;

- CCTV – update on progress further to a meeting between HC and West Mercia Police for additional cameras
- Sub lease for Market House is expected to be signed before Christmas

RESOLVED – to receive and note the report.

18/12#201 Finance– Income & Expenditure 2018/2019

To review the budget information for the year to date.

The Chairman of the F&P Committee asked that the Council be mindful of its levels of reserves in light of recent decisions relating to committed expenditure.

RESOLVED – to receive and note the report.



18/12#202 Finance – Accounts for payment

To review and note items of expenditure paid since the last meeting and approve schedule of updated payments.

Proposed: Councillor Hyde
Unanimous

Seconded: Councillor N Gibbs

RESOLVED – to approve the accounts for payment.

18/12#203 Town Clerk’s Delegated Powers

[Local Government Act 1972 s101](#)

The Town Clerk will give Council details of any matters dealt with under delegated powers since the last meeting of Council.

Council was notified that a meeting of the appointed Working Group took place on 26th November. It was unanimously agreed to accept the lower quote and under delegated powers using the Local Government Act 1972 s133 [the Power to provide and equip community buildings] a contract had been awarded in the sum of £24,800.00 plus vat for the purchase of two new boilers at the Larruperz Centre from the Council’s General Reserves.
(Full Council Resolution 18/11#188)

RESOLVED – to note the report.

18/12#204 Herefordshire Council – Future of Museums, Libraries and Archives Service

To receive a verbal report on Herefordshire Council’s decision taken on 28th June 2018 that ‘a procurement process is commenced for the future commissioning of museums, libraries and archives based on current standard of services with a further decision to be made by the cabinet member for contracts and assets on options for implementation’.

[Councillor H Bramer].

It was reported that HC cabinet agreed that to enable future sustainability a soft market test would be undertaken to look at options to outsource the services. Developments at Ross Library have been extensively undertaken in recent months with some outdoor work still to be completed. There are regular activities and courses run from the libraries and staff there have been offering advice about benefits. Changes to the existing model of benefits advice are being made and in future this will be delivered through the CAB. There has not been a decision taken yet and bids to run the services will be requested on nothing less than the current standards to ensure there are no losses to this valuable community asset. At this stage it is just being considered to see if there are other viable alternatives to the existing model. The library service has expanded over recent years to incorporate other services making it a vital hub for local people.

18/12#205 Government Review of Designated Landscapes (AONBs & National Parks)

To consider the correspondence from the Wye Valley AONB Advisory Committee in relation to the open consultation and call for evidence as part of the Review.

[Deadline 18th December]

The Planning Committee responses were circulated for comment and Cllr Caroline Utting was thanked for her work in collating the consultation response.

Proposed: Councillor Roberts
Unanimous

Seconded: Councillor Lister

RESOLVED – to formally respond to the Wye Valley AONB consultation as per the draft circulated.



18/12#206 Notice of Motion from Councillor A Taylor received on 22nd November 2018 that
'this Council discusses residents' concerns with regards to Ross Community Hospital Minor Injuries Unit and any actions it feels it can take.'

It was reported there is a lot of anxiety amongst residents in town since the closure has been announced. In addition, there were concerns raised regarding any potential longer-term plan to close the service permanently and that short-term closure could undermine the viability of the service. A question was raised as to decisions taken by the Trust to best use the staff resources from Ross by diverting them from Ross during the winter months when services in Hereford County Hospital are at their most critical. There was wide spread criticism due to the lack of consultation about the proposal, particularly as local GPs felt an opportunity had been missed in looking at an alternative model for the provision of minor injury treatments.

A proposed written response was circulated as a resolution and an amendment was proposed to vary some of the terms taking out the word 'demand' and using 'strongly requests' instead.

Proposed: Councillor Hyde
For: 12 Against: 2

Seconded: Councillor Ravenscroft

The substantive motion was then voted on;

Proposed: Councillor Taylor
Unanimous

Seconded: Councillor Lister

RESOLVED – that this Council objects strongly to the five-month closure of the Minor Injuries Unit (MIU) at Ross Community Hospital, which was instigated without prior consultation. The Council strongly requests the Wye Valley NHS Trust Chief Executive provides a full explanation for this decision, including all alternatives that were considered, no later than 31st December 2018.

The Council also strongly requests the Wye Valley NHS Trust Chief Executive attends the next meeting of the Council to discuss this decision and explain why local stakeholders, including the Town Council, were not consulted prior to the decision being made.

The Council also formally requests the MP for Herefordshire ^{+ Herefordshire} South to engage with the Wye Valley NHS Trust in order to find a solution to this problem and enable the MIU to remain open.

18/12#207 To receive and consider request from the Tudorville & District Community Centre to appoint a Councillor to its committee and act as the official representative on an Outside Body.

Proposed Councillor Lister
Unanimous

Seconded: Councillor Symonds

RESOLVED – to appoint Councillor Taylor as the Council's representative on an Outside Body.



18/12#208 Reports from official representatives on Outside Bodies

To receive reports from Councillors appointed to represent the Town Council on the following bodies:

Association of Ross Traders	Cllr C Bennett	No meeting
Basement Youth Trust	Cllrs C Bartrum, D Lister	Nothing to report
Betzdorf Twinning Association	Cllr P Cutter	Not present
Board of the Community Association	Cllrs C Bennett, D Lister	Not attended recent meeting
Cinema Group	Cllr C Bennett	Possible closure of the cinema is being discussed at present and it would be a loss to the town. Volunteers are being sought to enable the cinema to continue.
Condé Twinning Association	Cllr J Roberts	AGM held, everything on track for arrangements for the May 2019 visit
Education Foundation	Cllr J Roberts	Nothing to report
Friends of St Mary's	Cllr C Bartrum	Nothing to report
HALC Executive	Cllr D Ravenscroft	Written report circulated
Library Development Group	Cllr C Utting	No meeting
Market Towns Forum	Cllrs D Ravenscroft, V Coker	No meeting
Mental Health & Wellbeing	Cllrs C Bennett, H Lerego and J Roberts	A Healthwatch meeting took place recently which was well attended
Namutumba Twinning Association	Cllr J Roberts	Nothing to report
Parochial Church Council	Cllr R Mayo	Not present
Ross Charity Trustees	Cllrs N Gibbs, J Roberts	No meeting
Ross Fairtrade Group	Cllr C Bennett	Nothing to report
Ross Library	Cllr J Utting	Quiz, please support
Ross Sports Club	Cllrs P Cutter, H Lerego	Not present
Town Team	Cllr J Utting	Nothing to report
Walkers are Welcome	Cllr J Utting	Chairman attended Japan recently, plans for next year's festival are well underway.

8.25pm Councillor C Utting left the meeting having declared an interest being a member of the Town Team

18/12#209 Correspondence for consideration and response.

- i) Dennis Humble – Town Team – request to return grant award

An amendment had been received from the Town Team which indicated support for a Grant for £4500.00 to give towards new notice boards. In addition a request that the previously awarded grant for the market stalls should be returned in full.

Proposed: Councillor J Utting
For: 4 Against: 9

Seconded: Councillor Roberts

The motion failed

8.40pm Councillor J Utting returned to the meeting

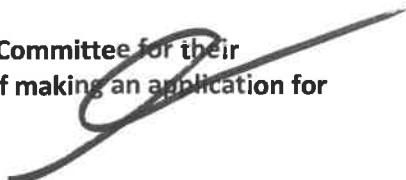
- ii) Paul Smith on behalf of the residents of Kent Avenue – Stone wall at junction of Kent Avenue and Alton Street, Ross-on-Wye

A proposal was made to consider the wall being reduced and that further investigations should be made.

Proposed: Councillor R Gibbs
Unanimous

Seconded: Councillor Bennett

RESOLVED – to refer the matter for consideration to the Amenities Committee for their recommendations to come back to Full Council, including the cost of making an application for a TRO to reduce the speed limit in that area to 20 mph.



18/12#210 In view of the confidential nature of the business to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 18/12 # 196 above refers)

To receive and note a verbal report from the Mayor about local arrangements for a confidential civic protocol.

The Mayor briefed the Council on county arrangements that are being made for a confidential civic protocol.

RESOLVED – to receive and note the verbal report.

There being no further business the meeting closed at 8.52pm



.....
Chairman



.....
Date



Diary Engagements: 13 November - 10 December 2018

Start	Event	Location
	<u>The Mayor</u>	
Fri 16/11/2018 19:30	Ross Remembers	Larruperz
Sat 17/11/2018 15:30	Bromyard Xmas Lights Switch on	Falcon Hotel
Sun 18/11/2018 16:45	Hereford Light Switch on	High Town
Fri 23/11/2018 18:30	The High Sheriff's Lecture	Court No 1, Shire Hall, Hereford
Sat 24/11/2018 19:30	Ross Penyard Singers: Handel Comes to town	The Venue, Ross-on-Wye
Sun 25/11/2018 15:00	Christmas Fayre	Market House
Tue 27/11/2018 19:30	Newent's Civic Carol Service	St Mary's Church, Newent
Wed 28/11/2018 11:00	Dedication TDCC Mtg Room: Cllr Colin Gray	TDCC
Sat 01/12/2018 19:30	Choral Society Concert	St Mary's Church
Fri 07/12/2018 11:00	Elf Day	Ross Court
Sat 08/12/2018 00:00	Sainsbury's bag pack	
Sun 09/12/2018 15:30	Annual St John Ambulance Carol Service	St Martin's Church, Hereford
	<u>The Deputy Mayor</u>	
Wed 14/11/2018 19:30	Hope Support AGM	The Chase Hotel

