

Ross-on-Wye Town Council

Minutes of the meeting of the Full Council

held on Monday 9th January 2017 at 7.00pm

at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillor D Ravenscroft – Chairman
Councillors C Bartrum, C Bennett H Bramer, V Coker, P Cutter, N Gibbs, C Gray,
R Mayo, J Roberts and C Utting

In attendance: Mrs S Robson - Town Clerk

There were two members of the press present and four members of the public.

17/01# 01 Apologies for Absence

Local Government Act 1972 S85 (1)

Councillor D Bedford – Ill Health

Councillor J Gren - Personal

Councillor J Hyde – Conflicting Meetings

Councillor H Lerego – Family commitment

Councillor D Lister – Work commitment

Councillor C Morgan - Holiday

RESOLVED – to accept the apologies given

17/01# 02 Declarations of Interest

Councillor Cutter declared a DPI in Agenda Item 17/01#11 Accounts for Payment as there is a payment to his business for electrical works carried out.

Councillor Ravenscroft declared a NPI in Agenda Item 17/01#15 – Asset Transfer Homs Road being a member of the Management Committee.

17/01# 03 Applications for Dispensations

None

17/01# 04 Report from Ross Police (for information only)

None present.

17/01# 05 Public Participation

Mr. P Deneen – Chair of Healthwatch Herefordshire addressed Members about the Sustainability and Transformation Plan meeting for public engagement at the hospital which had to be cancelled at short notice. He offered an opportunity for a briefing to Town Councillors which will be held before the next Full Council meeting in February.

Mr Cullen Jones, representing Ross & Monmouth Sea Cadets addressed the Members about a request from them to move premises to Homs Road car park as part of the HC Asset Transfer to the Town Council. The Cadets is a national organisation, each unit is a standalone charity, they provide training to young people aged between 11-18 and have about 40 in the unit at present. There is a problem at Station Approach which is where they are currently situated as they only have a Tenancy at Will and notice has been given from Herefordshire Council due to



the sale of the land. There have been a number of site visits at Homs Road in addition to a feasibility study which has included the rights of access to Welsh Water and its implications. The Cadets would need to make a financial bid to Headquarters urgently should the request to the Town Council be approved. Other sites have been investigated and failed, and the Cadets believe Homs Road would provide a suitable location for its operations. There are no other prospective sites available. A request was issued to the Members to approve a move to Homs Road car park by the granting of a formal lease.

7.20pm two members of the public left the meeting

17/01# 06 To resolve to exclude members of the press and public

Public Bodies (Admission to Meetings) Act 1960

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor Bramer

RESOLVED – that agenda item 17/01#15 – Asset Transfer – Homs Road Car Park and 17/01#19 ‘Commercial in Confidence’ be treated as confidential and be dealt with after the Public (including the Press) have been excluded.

17/01# 07 Full Council Meeting Minutes

Local Government Act 1972 schedule 12 para 41(1)

To confirm and sign the minutes of the meeting of Full Council held on Monday 12th December 2016.

RESOLVED – that the minutes of the meeting of Full Council held on Monday 12th December 2016 be signed as a correct record.

17/01# 08 Committees – To receive and note the minutes of the following meetings and approve any recommendations;

Planning & Development Committee 13th December 2016

RESOLVED – to recommend to Full Council that The Larruperz Centre, Tudorville Community Centre, Quaker Meeting House, The Town & Country Trail, Gresleys Village Green and John Kyrle’s House (Colmans) be nominated as Assets of Community Value.

Proposed: Councillor Utting
Unanimous

Seconded: Councillor Mayo

RESOLVED – to receive and note the minutes of the committee and approve the recommendation.



17/01# 09 Mayor's Announcements

The Mayor spoke about several engagements he had attended including the visits before Christmas to the Community Hospital, several residential homes and the Larruperz. He reported the sad news that Peter McCall, former mayor of Leominster Town Council and Vice Chairman of HC had passed away, the funeral is due to be held on Wednesday. Members were also informed the Healthwatch Roadshow has been rescheduled to 23rd January. Members were reminded of the proposed visit to the CCTV Control Centre and asked to indicate if they wished to attend.

17/01# 10 Finance– Income & Expenditure 2016/2017

Accounts and Audit Regulations 2011

To review the budget information for the year to date.

RESOLVED – to receive and note the report.

17/01# 11 Finance – Accounts for payment

Local Government Act 1972 s150 (5)

To review and note items of expenditure received since the last meeting.

7.30pm Councillor Cutter having declared an interest left the meeting

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor Gray

RESOLVED – to approve the accounts for payment.

7.31pm Councillor Cutter returned to the meeting

17/01#12 Finance

To review and confirm schedule of payments for 3rd quarter for Direct Debits, BACS payments and manual cheques.

Proposed: Councillor Cutter
Unanimous

Seconded: Councillor Bramer

RESOLVED – to receive and note the report.

17/01#13 Finance – Budget 2017/2018

To approve recommendation from the Finance Committee to adopt the 2017/2018 budget and set the precept.

Proposed: Councillor Mayo
For: 10 Against: 1

Seconded: Councillor Cutter

RESOLVED – to approve an expenditure budget for 2017/2018 of £399,758.00 and set the precept at £353,235.00 at a Band D equivalent of £91.45.



17/01#14 Consultation;

Herefordshire Council – to consider response to the Marches Local Enterprise Partnership online survey to develop a freight strategy for the Marches [deadline 30th January 2017].

It was agreed this should be deferred to the Planning Committee for its consideration and delegated authority to make recommendations on behalf of the Council.

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor Utting

RESOLVED – to give authority to the Planning Committee to respond to the Consultation on behalf of the Council.

17/01#16 Red Meadow Car Park – Licence for Barrier to be installed

To receive verbal update and report on actions to date.

Members were briefed on the proposed amendments to the Licence and that confirmation is awaited from Herefordshire Council’s legal department. Once this has been agreed and signed the work can commence.

17/01#17 Reports from official representatives on Outside Bodies

To receive reports from Councillors appointed to represent the Town Council on the following bodies:

i. Association of Ross Traders	Cllr C Bennett	Nothing attended
ii. Basement Youth Trust	Cllr C Bartrum	Nothing to report
iii. Betzdorf Twinning Association	Cllr P Cutter	Nothing to report
iv. Board of the Community Association	Cllrs C Gray, P Cutter	Nothing to report
v. Cinema Group	Cllr J Hyde	Not present
vi. Condé Twinning Association	Cllr J Roberts	Nothing to report
vii. Education Foundation	Cllr H Lerego	Not present
viii. Friends of St Mary's	Cllr C Bartrum	Nothing to report
ix. Market Towns Forum	Cllrs D Ravenscroft, D Lister	Nothing to report
x. Namutumba Twinning Association	Vacant	
xi. Parochial Church Council	Cllr R Mayo	Nothing to report
xii. Ross Charity Trustees	Cllrs P Cutter, C Gray	Nothing to report
xiii. Ross Fairtrade Group	Cllr C Bennett	Nothing to report
xiv. Ross Sports Club	Cllr H Lerego, D Lister	Not present
xv. Ross Tourism Association	Cllr N Gibbs	Nothing to report
xvi. Town Team	Cllr C Utting	Nothing to report
xvii. Walkers are Welcome	Cllr C Utting	Nothing to report

RESOLVED – to receive and note the reports.

17/01#18 Correspondence for consideration and response (copy enclosed).

i) Scope – notification of Scope house to house collection dates.

RESOLVED – to receive and note the correspondence.



7.40 pm Members of the Press and the remaining two members of the public left the meeting

17/01#19 In view of the confidential nature of the business to be transacted, it is likely that the press and public will be excluded during consideration of this item.

(Item 17/01 # 06 above refers)

Commercial in Confidence

Crossfields – Ross Tennis Club

Members were verbally updated regarding specific terms of the Lease that had been highlighted by the Council's solicitor as needing further clarification.

RESOLVED – to receive and accept the contents of the report and approve the amendments outlined, subject to further investigations regarding the clause relating to 'encroachments'.

Weather Station

A verbal report was made to confirm that proposed Heads of Terms have now been drafted and will be available for the Policy & Management Committee meeting to consider for recommendation to the next Full Council meeting for approval.

RESOLVED – to receive and note the contents of the report.

7.50pm Councillor Ravenscroft having declared an Interest left the meeting and Councillor Gibbs took the chair

17/01#15 Asset Transfer - Homs Road Car Park

To consider further recommendations from the Working Group in relation to the granting of a Lease to Ross Sea Cadets.

Members expressed their support for the excellent youth service and benefit to the town the Sea Cadets offer and that support to enable them to continue this good work should be made available.

The written report was discussed by Members.


Proposed: Councillor Bartrum
Unanimous

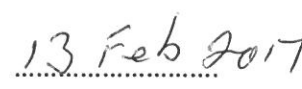
Seconded: Councillor Mayo

RESOLVED - the Council confirmed its approval to offer Ross & Monmouth Sea Cadets a lease as outlined in the report, to be negotiated in conjunction with the Asset Transfer of Homs Road Car Park, and to ensure that clauses and conditions contained in the Transfer would allow this within its terms.

8.05pm Councillor Ravenscroft returned to the meeting and formally closed the meeting.

There being no further business the meeting closed/8.05pm


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Chairman


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Date

Ross-on-Wye Town Council

Minutes of the meeting of the Full Council
held on Monday 13th February 2017 at 7.00pm
at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillor D Ravenscroft – Chairman
Councillors C Bartrum, C Bennett, V Coker, N Gibbs, C Gray, J Hyde, D Lister,
R Mayo and C Utting

In attendance: Mrs S Robson - Town Clerk
Mark Calvin and Dawne Shepherd – Herefordshire Citizens Advice Bureau.
There was one member of the press present and one member of the public.

17/02# 20 Apologies for Absence

[Local Government Act 1972 S85 \(1\)](#)

Councillor D Bedford – Ill Health
Councillor H Bramer - Conflicting Meeting
Councillor P Cutter - Conflicting Meeting
Councillor J Gren - Holiday
Councillor H Lerego – Holiday
Councillor C Morgan – Illness
Councillor J Roberts - Conflicting Meeting

RESOLVED – to accept the apologies given

17/02# 21 Declarations of Interest

Councillor Bartrum declared a Non Pecuniary Interest in Agenda Item 17/02#27 (Ross Library Grant Application) being a member of the Group
Councillor Bartrum declared a Non Pecuniary Interest in Agenda Item 17/02#36 being a member of the Twinning Association
Councillor Ravenscroft declared a Non Pecuniary Interest in Agenda Item 17/02#27 (Ross Library Grant Application) being a member of the Group
Councillor Ravenscroft declared a Disclosable Pecuniary Interest in Agenda Item 17/02#30 Accounts for Payment as there is a cheque for the mayor's allowance.
Councillor Bennett declared a Non Pecuniary Interest in Agenda Item 17/02#27 (Ross Library Grant Application) being a member of the Group
Councillor Coker declared a Disclosable Pecuniary Interest in Agenda Item 17/02#30 Accounts for Payment as there is a cheque payable to her business

17/02# 22 Applications for Dispensations

None

17/02# 23 Report from Ross Police (for information only)

None present.



17/02# 24 Public Participation

None

17/02# 25 To resolve to exclude members of the press and public

[Public Bodies \(Admission to Meetings\) Act 1960](#)

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

Proposed: Councillor Hyde
Unanimous

Seconded: Councillor Mayo

RESOLVED – that agenda item 17/02#37 ‘Commercial in Confidence’ be treated as confidential and be dealt with after the Public (including the Press) have been excluded.

17/02# 26 Full Council Meeting Minutes

[Local Government Act 1972 schedule 12 para 41\(1\)](#)

To confirm and sign the minutes of the meeting of Full Council held on Monday 9th January 2017.

RESOLVED – that the minutes of the meeting of Full Council held on Monday 9th January 2017 be signed as a correct record.

The Chairman called for agenda item # 31 to be brought forward

17/02#31 Citizens Advice Bureau

To receive a verbal report from Dawne Shepherd Interim Chief Officer and Mark Calvin Chair of Herefordshire Citizens Advice Bureau outlining initial feedback from the fortnightly advice sessions financed by Ross Town Council.

Members received feedback on the advice service funded by the Town Council for Ross residents since it restarted in October. The service delivers fortnightly appointment based sessions that have been taking place in the Library. A written report was circulated which highlighted the range of issues the service has offered advice on and gave statistics showing the number of cases. A number of case studies were highlighted that have required both generalist and specialist advice. Members enquired about the area covered within HR9 post code to further establish whether benefits are being seen to residents of other parishes outside the town. The CAB was thanked for the great service they have been providing in town for the residents of Ross. Members asked for a quarterly report to share the success of the project with other towns and it was felt recognition should be given to this model as an exemplar that could be replicated in other market towns.

7.20pm Dawne Shepherd & Mark Calvin left the meeting



17/02# 27 Committees – To receive and note the minutes of the following meetings and approve any recommendations;

Amenities 10th January 2017
Amenities 7th February 2017

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor Bennett

RESOLVED - to approve expenditure of up to a maximum of £1,000 from the Skate Park budget (earmarked reserve) to insert bollards including removable ones for service vehicles.

Finance & Personnel 16th January 2017

Proposed: Councillor Bartrum
Unanimous

Seconded: Councillor Gibbs

RESOLVED – to approve the reallocation and cessation of some of the Earmark Reserves, in addition to recommend that for the Financial Year 2018/2019 the Council should ensure it can allocate the equivalent of six month's revenue expenditure into the General Reserve.

7.22pm Councillors Bartrum, Bennett and Ravenscroft having declared an Interest left the room and Councillor Gibbs took over chairing the meeting.

Proposed: Councillor Mayo
For: 6 Abstention: 1

Seconded: Councillor Hyde

RESOLVED – to approve request from Ross Library Development Group to use the grant awarded for purposes other than those originally intended.

7.26pm Councillors Bartrum, Bennett and Ravenscroft returned to the meeting and Councillor Ravenscroft took over chairing the meeting.

Planning & Development 17th January 2017

Neighbourhood Development Plan 19th January 2017

Events Committee 30th January 2017

Policy & Management 6th February 2017

Proposed: Councillor Mayo
For: 6 Abstention: 1

Seconded: Councillor Hyde

RESOLVED – to recommend to Full Council authorisation of expenditure of £1410.00 plus vat from the Buildings Maintenance and Repairs Budget for replacement items in Red Meadow and Wye Street toilet blocks.



Council agreed to defer making a decision on the recommendation from the Committee until further investigations are made – the Policy & Management Committee will reconsider the decision at its next meeting.

Proposed: Councillor Bartrum
Unanimous

Seconded: Councillor Bennett

RESOLVED – to authorise expenditure of £770.00 plus vat from the Buildings Maintenance and Repairs Budget to upgrade the doors in the Corn Exchange in line with the recommendations in the Fire Risk Assessment.

RESOLVED – to receive and note the minutes of the committee and approve the recommendations as detailed.

17/02#28 Mayor's Announcements

The Mayor reported he had attended a wide variety of events including a civic service, charity events and an AGM. He confirmed that arrangements for the Mayor's Charity Ball are in hand and that sponsorship offers have been very generous.

17/02#29 Finance– Income & Expenditure 2016/2017

[Accounts and Audit Regulations 2011](#)

To review the budget information for the year to date.

RESOLVED – to receive and note the report.

17/02#30 Finance – Accounts for payment

[Local Government Act 1972 s150 \(5\)](#)

To review and note items of expenditure paid since the last meeting and approve schedule of updated payments.

7.35pm Councillors Ravenscroft & Coker having declared an interest left the meeting and Councillor Gibbs took over chairing the meeting.

Proposed: Councillor Bartrum
Unanimous

Seconded: Councillor Bennett

RESOLVED – to approve the accounts for payment.

7.39pm Councillors Coker & Ravenscroft returned to the meeting and Councillor Ravenscroft took over chairing the meeting.



17/02#32 Committee Structure

To review effectiveness of changes to the committee structure introduced in May 2016 in relation to;

Scope, workload and terms of reference

The Members considered the report that had been circulated in advance. There were comments made about the scope and workload and it was agreed this is appropriate and that committees have worked well within the parameters of the Scheme of Delegation.

Frequency and schedule of meetings

The frequency and schedule of meetings was discussed and with the exception of Planning it was agreed the schedule was fit for purpose and suited the needs of the Council. A proposal was made to return to the three weekly cycle for Planning Committee meetings to avoid any possibility of missing deadlines.

Proposed: Councillor Lister
For: 5 Against: 2 Abstention: 2

Seconded: Councillor Bartrum

RESOLVED – to revert the Planning & Development Committee meeting cycle to three weekly with effect from May 2017.

Number of committee members appointed

The number of committee members appointed to committees was discussed and it was debated as to whether or not to remove the cap on the maximum number of councillors appointed.

A motion was moved that the maximum cap be lifted from the committees to allow all those wishing to be appointed the opportunity to do so.

Proposed: Councillor Bartrum
For: 4 Against: 6

Seconded: Councillor Utting

The motion failed.

It was therefore decided to consider increasing the number of appointed members on the Amenities and Policy & Management committees from five to six whilst keeping the arrangements for substitutes. It was agreed this could be reviewed within the period of a year to see if the change was effective.

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor Hyde

RESOLVED – to keep the status quo regarding the number of appointed members to committees and substitutes but increase the number of appointees on the Amenities Committee and Policy and Management Committee from five to six Members.



17/02#33 Notice of Motion from Councillor Mayo received on 16th January 2017 that 'this Council acknowledges the number of complaints and the level of distress and the danger caused by speeding traffic in and around Ross-on-Wye. We recognise Speed Indicator Devices are an effective way of reducing the speed of traffic, so this council would like to instruct Balfour Beatty to carry out the initial evaluation and traffic survey of sites on Ledbury Road, Walford Road, Alton Street and Hildersley to judge their suitability for a speed indicator device. The proposed expenditure would be funded from the Council's general reserves at an approximate cost of £2000'.

Proposed: Councillor Mayo
For: 9 Against: 1

Seconded: Councillor Bennett

RESOLVED – to approve expenditure from General Reserves in the sum of £2000.00 for the commissioning of a traffic survey on sites at Ledbury Road, Walford Road, Alton Street and Hildersley. The decision to determine the exact locations is to be deferred to the Planning & Development Committee for their approval under delegated authority.

17/02#34 Ross-on-Wye – West Ward By-Election

To receive notification of arrangements for the by-election called on 23rd March 2017 and consider approval of expenditure to authorise polling cards for the forthcoming election.

Investigations have been made and Members were informed that the likely total cost of an election could be in the region of £3,200 - £3,700 if polling cards are authorised. The Members felt there is normally sufficient publicity about any election, however in the previous by-election complaints were made as residents expressed anger that they did not know about the election. It was agreed to try and keep the costs down to the rate payers of Ross.

A motion was tabled to approve expenditure for polling cards providing the cost was not more than £740.00

Proposed: Councillor Bartrum
For: 4 Against: 5 Abstention: 1

Seconded: Councillor Lister

The motion failed

Proposed: Councillor Gibbs
For: 9 Abstention 1

Seconded Councillor Coker

RESOLVED - not to authorise expenditure for the printing and distribution of polling cards for the by-election in the Ross-on-Wye West Ward.



17/02#35 Reports from official representatives on Outside Bodies

To receive reports from Councillors appointed to represent the Town Council on the following bodies:

i. Association of Ross Traders	Cllr C Bennett	Nothing to report
ii. Basement Youth Trust	Cllr C Bartrum	Nothing to report
iii. Betzdorf Twinning Association	Cllr P Cutter	Not present
iv. Board of the Community Association	Cllrs C Gray, P Cutter	Everything running smoothly
v. Cinema Group	Cllr J Hyde	Nothing to report
vi. Condé Twinning Association	Cllr J Roberts	Not present
vii. Education Foundation	Cllr H Lerego	Not present
viii. Friends of St Mary's	Cllr C Bartrum	Nothing to report
ix. Market Towns Forum	Cllrs D Ravenscroft, D Lister	CAB report
x. Namutumba Twinning Association	Vacant	
xi. Parochial Church Council	Cllr R Mayo	Nothing to report
xii. Ross Charity Trustees	Cllrs P Cutter, C Gray	Work is on-going regarding the planning application
xiii. Ross Fairtrade Group	Cllr C Bennett	Fairtrade Fortnight is taking place shortly
xiv. Ross Sports Club	Cllr H Lerego, D Lister	Very thankful for the town's support with their events – available for hire to outside groups that is bringing revenue into them
xv. Ross Tourism Association	Cllr N Gibbs	The group is gearing up ready for the tourism season with new information and leaflets
xvi. Town Team	Cllr C Utting	Nothing to report
xvii. Walkers are Welcome	Cllr C Utting	Nothing to report

RESOLVED – to receive and note the reports.

17/02#36 Correspondence for consideration and response.

- i) Ross-on-Wye/Betzdorf Twinning Association – notification of twinning visit and proposed civic reception on 3rd June 2017

8.22pm Councillor Bartrum having declared an interest left the meeting

Councillors recognised this is something that normally takes place and as such there is a budget for entertaining the twinning associations.

Proposed: Councillor Bennett
Unanimous

Seconded: Councillor Utting

RESOLVED – to approve delegated authority to the Clerk for expenditure for refreshments at a Civic Reception for the Betzdorf Twinning Association visit on Saturday 3rd June 2017.

8.26pm Councillor Bartrum returned to the meeting

- ii) Deloitte – Ride Across Britain – Event Notification – Stage 3 – Bath to Ludlow Tuesday 12th September 2017

RESOLVED – to receive and note the correspondence.



8.27 pm Members of the Press and the member of the public left the meeting.

17/02#37 In view of the confidential nature of the business to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 17/02 # 25 above refers)

Commercial in Confidence

To receive a verbal report on outstanding leases in relation to the following;
Crossfields – Ross Tennis Club

The Clerk reported there has been no response from the other party's solicitor and therefore nothing further to report at this time.

Recommendation from Policy & Management Committee

RESOLVED – to recommend to Full Council that a lease be granted at the Weather Station at Crossfields.

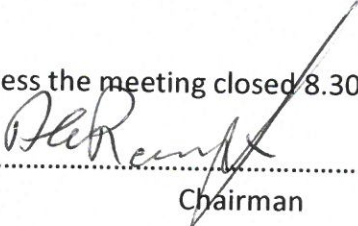
Proposed: Councillor Mayo
Unanimous

Seconded: Councillor Bennett

RESOLVED – to approve the lease on the following terms;

- Tenant – Met Office
- Term – 20 Years
- Rent – Peppercorn Rent
- No rent review
- Break Clause – 5th anniversary and every anniversary thereafter
- Full repairing obligations

There being no further business the meeting closed 8.30pm


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Chairman


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Date

Ross-on-Wye Town Council

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held on Monday 13th March 2017 at 7.00pm

at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

Present: Councillor D Ravenscroft – Chairman
Councillors C Bartrum, C Bennett, V Coker, P Cutter, N Gibbs, C Gray, J Gren,
J Hyde, D Lister, R Mayo, J Roberts and C Utting

In attendance: Mrs S Robson - Town Clerk

There were two members of the press present, two members of the Police present and ten members of the public.

17/03# 38 Apologies for Absence

[Local Government Act 1972 S85 \(1\)](#)

Councillor D Bedford – Ill Health

Councillor H Bramer – Holiday

Councillor H Lerego - Illness

Councillor C Morgan – Conflicting Meeting

RESOLVED – to accept the apologies given

17/03# 39 Declarations of Interest

Councillor Ravenscroft declared a Non Pecuniary Interest in Agenda Item 17/03#50 being a member of the Club.

Councillor Lister declared a Non Pecuniary Interest in Agenda Item 17/03#50 being a member of the Club.

Councillor Cutter declared a Disclosable Pecuniary Interest in Agenda Item 17/03#48 Accounts for Payment as there is a cheque payable to his business.

Councillor Gibbs declared a Non Disclosable Pecuniary Interest in Agenda Item 17/03#48 Accounts for Payment as there is a cheque payable to him.

17/03# 40 Applications for Dispensations

None

17/03# 41 Report from Ross Police (for information only)

The Police addressed Members regarding a complaint of damage at the skatepark, they reported that additional patrols will be made there to deter further damage. There has been a lot of antisocial behaviour at Homs Road Car park recently which is being monitored. Members were informed the Travellers at Red Meadow car park were spoken to on Sunday and should be leaving within the next couple of days. The Police were thanked for their hard work in and around town.



17/03# 42 Public Participation

A local resident addressed the Members in relation to the NHS Herefordshire Draft Sustainability and Transformation Plan (STP) and expressed his concerns about resource cuts to frontline services.

Cllr Hyde was congratulated for the reading at the Chairman of Herefordshire Council's Civic Service.

A Board Member of NHS AND Wye Valley Trust spoke regarding recent publicity about the STP in a private capacity, he expressed his view that it has been distorted and irresponsible and hasn't been helpful in getting across the facts.

7.15pm The members of the Police and one member of the public left

17/03# 43 To resolve to exclude members of the press and public

[Public Bodies \(Admission to Meetings\) Act 1960](#)

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

Proposed: Councillor Cutter
Unanimous

Seconded: Councillor Hyde

RESOLVED – that agenda item 17/03#55 'Commercial in Confidence' be treated as confidential and be dealt with after the Public (including the Press) have been excluded.

17/03# 44 Full Council Meeting Minutes

[Local Government Act 1972 schedule 12 para 41\(1\)](#)

To confirm and sign the minutes of the meeting of Full Council held on Monday 13th February 2017.

RESOLVED – that the minutes of the meeting of Full Council held on Monday 13th February 2017 be signed as a correct record.

17/03# 45 Committees – To receive and note the minutes of the following meetings and approve any recommendations;

Planning & Development

14th February 2017

RESOLVED – that the report be sent to the Clinical Commissioning Group subject to approval by Full Council. It was further resolved to request the Clerk to contact the Clinical Commissioning Group to find out if a 12-week consultation period was underway for the draft outline plan and if so, when it would end, and should the next Full Council meeting be too late for this, to request the Clerk notify members and send the report.

The Members considered the recommendation from the Committee.



17/03#46 Mayor's Announcements

The Mayor reported he had attended a wide variety of events including his charity ball, which was very successful. Thanks were given to the Office Administrative Assistant for her help in arranging it and Cllr Cutter for compering on the evening. A Civic Memorial Service for a former mayor had been well attended by a number of past mayors. The Mayor reminded Members of the Market Town Forum meeting in March at which s106 and CIL would both be reported on.

The Mayor expressed disappointment about comments made by a member of Hereford City Council (HCC) about this Council and reported that other members of HCC expressed they were disassociating themselves with the comments and said they were not made on behalf of the Council.

The Chairman proposed to bring forward agenda item 17/03#50

7.45pm Standing Orders were suspended to allow members of Ross Lions to address Council.

17/03#50 Ross-on-Wye Lions

To receive a presentation from representatives of the Ross-on-Wye Lions and to consider their proposals to develop the bandstand area at Wye Street.

The Lions are celebrating their 100-year centenary in 2017. Their motto 'we serve' has inspired much community work and projects in and around town. They expressed to Members their belief that the bandstand has a great value to the community and their wish to enhance the area and leave a legacy to commemorate their centenary. It was therefore proposed to fund the implementation of the four proposed separate centenary legacy projects, namely;

- Installing an electricity supply for use at the Bandstand
- Installing seven permanent fixings to allow 5.4m² sails (sun/rain canopies) to be fitted
- Install new Notice Board with capacity to include the town map on one side with notices on the reverse
- Install a wood carving to mark the centenary year of the Lions

8.05pm Standing Orders were re-instated

8.05pm Councillors Ravenscroft and Lister having declared an interest left the meeting before the debate started.

Councillor Gibbs took over chairing the meeting.

The Members felt that more detailed plans with locations would be required especially with the question of the flag sails and further investigations were requested as to the type of posts for the sails. It was noted that professional advice would be necessary as it would be anticipated there will be planning consent required for three of the projects. Many thanks were given to the Lions and the Members expressed their appreciation of their desire to enhance Ross.

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor Bennett



RESOLVED – to accept the proposals subject to more detailed plans and the gaining of planning consent where necessary.

8.10pm Six members of the public left and Councillors Ravenscroft and Lister returned to the meeting.

8.10pm Councillor Ravenscroft took over chairing the meeting from Councillor Gibbs

17/03#47 Finance– Income & Expenditure 2016/2017

[Accounts and Audit Regulations 2011](#)

To review the budget information for the year to date.

RESOLVED – to receive and note the report.

8.11 pm Councillor Cutter having declared an interest left the meeting

17/03#48 Finance – Accounts for payment

[Local Government Act 1972 s150 \(5\)](#)

To review and note items of expenditure paid since the last meeting and approve schedule of updated payments.

Proposed: Councillor Hyde
Unanimous

Seconded: Councillor Utting

RESOLVED – to approve the accounts for payment.

8.12pm Councillor Cutter returned to the meeting

17/03#49 Highways England – Consultation

To agree response to consultation document on proposed Traffic Regulation Order at A40 Wilton Roundabout, proposed 40 mph speed limit and installation of toucan crossing.

Members expressed the view that traffic travelled very fast along this section and that pedestrians need safe access across the road.

Proposed: Councillor Utting
Unanimous

Seconded: Councillor Lister

RESOLVED - to confirm support for the proposed Traffic Regulation Order and write to Bridstow Parish Council to congratulate them for helping to develop the scheme.

17/03#51 Market House – Made in Ross

To receive a written progress report from Made In Ross.

RESOLVED – to receive and note the report.



17/03#52 Notice of Motion from the Town Clerk on 14th February 2017 that 'this Council amends Standing Orders to remove clauses numbered 4e, 4f and 4g as per the Model Standing Orders and to insert them into the Council's Terms of Reference and Scheme of Delegation policy in line with the Resolution Passed 17/02# 32'.

Proposed: Councillor Bartrum
Unanimous

Seconded: Councillor Cutter

RESOLVED - that the proposed amendments to the Council's Standing Orders shall stand adjourned until the following meeting.

17/03#53 Reports from official representatives on Outside Bodies

To receive reports from Councillors appointed to represent the Town Council on the following bodies:

i. Association of Ross Traders	Cllr C Bennett	Nothing to report
ii. Basement Youth Trust	Cllr C Bartrum	Their excellent work continues
iii. Betzdorf Twinning Association	Cllr P Cutter	Arrangements are in hand for a civic reception
iv. Board of the Community Association	Cllrs C Gray, P Cutter	Progress being made with energy conservation projects, staffing arrangements are also being reviewed, vacancy advertised for a caterer.
v. Cinema Group	Cllr J Hyde	A number of films are being shown, it is well supported and they have good attendances
vi. Condé Twinning Association	Cllr J Roberts	Preparations are in hand for a visit at the end of April at which Cllr Roberts will be representing the Council.
vii. Education Foundation	Cllr H Lerego	Meeting due at the end of this month
viii. Friends of St Mary's	Cllr C Bartrum	Still raising money
ix. Market Towns Forum	Cllrs D Ravenscroft, D Lister	Meeting at the end of the month
x. Namutumba Twinning Association	Vacant	
xi. Parochial Church Council	Cllr R Mayo	The quinquennial report highlighting defects was considered, works are progressing well
xii. Ross Charity Trustees	Cllrs P Cutter, C Gray	Work is on-going regarding the planning application
xiii. Ross Fairtrade Group	Cllr C Bennett	Fairtrade Fortnight was very successful
xiv. Ross Sports Club	Cllr H Lerego, D Lister	The Board is looking at new ways for improving their income stream. Dog fouling on the sports pitch is a problem.
xv. Ross Tourism Association	Cllr N Gibbs	Nothing to report
xvi. Town Team	Cllr C Utting	Nothing to report
xvii. Walkers are Welcome	Cllr C Utting	Nothing to report

17/03#54 Correspondence for consideration and response.

- i) Request for support for Dubs Scheme (scheme for unaccompanied child refugees seeking a safe route to sanctuary in the UK) – Barbara and Ian Fanning

Members were advised that Herefordshire Council is committed to taking refugees and is currently actively purchasing suitable properties as communal houses to be able to re-home child refugees. Foster homes are also being sought to assist with the situation. Herefordshire is meeting its promises.

Proposed: Councillor Utting
Unanimous

Seconded: Councillor Bennett

RESOLVED – to receive the correspondence and note the Council’s support of the scheme by writing to the MP asking that he lobby government to continue to accept unaccompanied child refugees.

8.35 pm Members of the Press and the two remaining members of the public left the meeting.

17/03#55 In view of the confidential nature of the business to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 17/03 #43 above refers)

Commercial in Confidence

Market House

To consider request for a proposed new 5-year lease to commence in November 2017.

Members expressed full support for the initiative shown through working together with the Courtyard to achieve this successful outcome. It was noted there were few options available but that Made in Ross had made excellent use of the space.

It was with a sense of satisfaction that the Council has accomplished the aim of keeping the building open.

It was recognised that a longer term lease would offer some stability.

Legal advice in relation to the Licence and consideration to the Council’s position in relation to VAT was noted and accepted.

Proposed: Councillor Mayo
Unanimous

Seconded: Councillor Bartrum

RESOLVED – to delegate authority to the Clerk to make arrangements for a 5-year lease with the same Heads of Terms as before, subject to any likely revisions pertaining to the Licence and VAT.



To receive a verbal report on outstanding leases in relation to the following;

Crossfields – Ross Tennis Club

Awaiting final confirmation that lease wording has been agreed

Crossfield – Weather Station


Work on preparation of the Lease is in progress

Old Chapel

Work is on-going in an effort to secure a potential new tenant

RESOLVED – to receive the reports and note their contents.

There being no further business the meeting closed 8.50 pm


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Chairman


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Date