



# Ross-on-Wye Town Council

## Minutes of the extra ordinary meeting of the Property Sub-Committee

held on Monday 9th November 2020 at 9.00pm

The meeting was conducted on-line in accordance with  
[Local Authorities \(Coronavirus\) \(Flexibility of Local Authority Meetings\) \(England\) Regulations 2020](#)

Present: Councillors C Bartrum, I Gumm, E O'Driscoll, D Lister and J Winder  
Ex: Officio Member: Councillor J Utting (Chairman)

In attendance: Mrs S Robson - Town Clerk and Councillor Bev Pope  
There was one member of the public and no members of the press present.

### **P20/11#41 Apologies for Absence**

[Local Government Act 1972 s85 \(1\)](#)

Councillor D Ciolte - Absent

### **P20/11#42 Declarations of Interest**

[Local Authorities \(Model Code of Conduct\) Order 2007 SI No. 1159](#)

None

### **P20/11#43 Dispensations**

[Standing Orders Clause 13](#)

None

### **P20/11#44 Public Participation**

[Standing Orders Clause 3 \(e, f, g & h\)](#)

None

### **P20/11#45 Homs Road Depot**

- i) to instruct the appointed Architect to make an application for a Lawful Development Certificate for the proposed works as outlined below
- ii) to purchase a temporary portacabin to comprise welfare/office/workshop space plus transportation costs
- iii) to appoint a contractor to carry out the necessary groundworks for siting the cabin to include building a platform and the connection of all necessary utilities and services
- iv) to appoint a contractor to carry out works to re-instate the redundant toilet block building for the purposes of creating a workshop/storage
- v) to purchase all ancillary goods to include furniture, equipment, tools

The Sub-Committee was advised the work would start in parallel with the application for a Certificate for Lawful Development as it falls inside permitted development guidelines.

Proposed: Councillor Utting  
Unanimous

Seconded: Councillor O'Driscoll

**RESOLVED – To approve delegated authority to the Clerk, in consultation with the Working Group comprising Councillors Lister, Ciolte and Ravenscroft, and the Sub-Committee Chairman to commit expenditure within the approved budget (4942/351 Homs Road Car Park Project) and authorise a maximum amount of £5k for ancillary items not specified within the budget.**

[A report to be provided in due course to the Sub Committee detailing expenditure under Delegated Authority]

There being no further business the meeting closed at 9.06pm

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Chairman

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Date