



Ross-on-Wye Town Council

Apologies for Absence Policy

Wherever possible, Councillors should notify the Clerk or Deputy Clerk of their intention not to attend a meeting in good time, whether full Council or Committee.

In order to enable the Clerk or Deputy Clerk to ensure that a meeting will be quorate, advance notifications of absence should be provided wherever possible, with the reason for absence.

March 2009

Revised November 2010