



# Ross-on-Wye Town Council

**Minutes of the meeting of the Full Council**  
held on Monday 10<sup>th</sup> June 2019 at 7.00pm  
at The Corn Exchange, High Street, Ross-on-Wye, Herefordshire, HR9 5HL

**Present:** Councillor J Roberts – Chairman  
Councillors C Bartrum, T Burford, D Ciolte, S Cole, K Fowler, D Lister, E O’Driscoll, B Pope,  
D Ravenscroft, L Stark, P Symonds, R Taylor, J Utting and J Winder

**In attendance:** Mrs. S Robson - Town Clerk and Mrs. H Holmes – Finance & Administration Assistant  
There were two members of the press present and ten members of the public.

**19/06#91 Apologies for Absence**  
Councillor P Cutter, Councillor I Gumm and Councillor B Howson

**19/06#92 Declarations of Interest**  
None

**19/06#93 Applications for Dispensations**  
None

**19/06#94 Report from Ross Police**  
No Police present

**19/06#95 Public Participation**  
A member of the public addressed Council regarding the Chase Hotel which, it was reported, is a concern to the people of Ross due to potential development of the building and site. People were urged to write to the Local Planning Authority if they wished to lodge an objection. A question was raised about the cost of car parking in Ross-on-Wye on Sundays, it was agreed to refer this to Herefordshire Council through the Ward Member and take a full part in any future consultations.  
A representative from Extinction Rebellion addressed the Council regarding climate science and the message on the urgency of making changes to ensure the future of the planet and the need to act now. The declaration of a Climate Emergency by the Town Council is welcomed and as community leaders the town will be looking at the Council to take this forward.

The Chairman agreed to bring forward agenda item 19/06#106 to enable members of the public to hear the debate.

**19/06#106 Notice of Motion received from Cllr Jane Roberts on 30<sup>th</sup> May that ‘Ross-on-Wye Town Council notes:**

1. that the impacts of climate breakdown are already causing serious damage around the world.
2. that the ‘Special Report on Global Warming of 1.5°C’, published by the Intergovernmental Panel on Climate Change in October 2018, (a) describes the enormous harm that a 2°C average rise in global temperatures is likely to cause compared with a 1.5°C rise, and (b) confirms that limiting Global Warming to 1.5°C may still be possible with ambitious action from national and sub-national authorities, civil society and the private sector.
3. that all governments (national, regional and local) have a duty to act, and local governments that recognise this should not wait for their national governments to change their policies;

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4. that strong policies to cut emissions also have associated health, wellbeing and economic benefits;
5. and that, recognising this, a growing number of UK local authorities have already passed 'Climate Emergency' motions.
6. that the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES) 2019 Global Assessment Report has estimated that about 1 million species face extinction, many within decades, unless action is taken to reduce the intensity of drivers of biodiversity loss.

A number of questions were asked about the Council's existing carbon footprint and how this might impact on any planning applications and what changes will need to be considered. It was agreed the need for education would be vital to ensure its successful outcome.

Proposed: Councillor Roberts  
Unanimous

Seconded: Councillor Pope

**RESOLVED – that Ross-on-Wye Town Council therefore commits to:**

1. Declare a 'Climate Emergency' that requires urgent action
2. Make the Council's activities net-zero carbon by 2023
3. Achieve 100% clean energy across the Council's non-transport functions by 2023
4. Ensure that all strategic decisions, budgets and approaches to planning are in line with a shift to zero carbon by 2030
5. Review its policies and operations to ensure maximum protection for and promotion of wildlife and biodiversity
6. Establish a working group of councillors and community representatives, including young people, to develop an action plan for a zero-carbon and wildlife-rich Ross-on-Wye
7. Call on the newly elected Herefordshire Council to enact policies to respond to the Climate Emergency, as declared by the previous Council

It was agreed that the Working Group would convene for an initial meeting and consider what its terms of reference would be for recommendation to the Policy & Management Committee for approval. Councillors appointed to the Working Group; Burford, Pope, Roberts, Taylor and Winder with the addition of a county councillor, to be determined at a later date.

7.25pm Seven members of the public left the meeting.

**19/06#96 To resolve to exclude members of the press and public**

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

Proposed: Councillor Utting  
Unanimous

Seconded: Councillor Winder

**19/06# 97 Full Council Meeting Minutes**

To confirm and sign the minutes of the annual meeting of Council held on Monday 13<sup>th</sup> May 2019.

**RESOLVED – that the minutes of the annual meeting of Council held on Monday 13<sup>th</sup> May 2019 be signed as a correct record.**

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**19/06# 98 Committees – To receive and note the minutes of the following meetings and approve any recommendations;**

|                                  |                           |
|----------------------------------|---------------------------|
| Amenities Committee              | 20 <sup>th</sup> May 2019 |
| Planning & Development Committee | 21 <sup>st</sup> May 2019 |
| Policy & Management Committee    | 28 <sup>th</sup> May 2019 |

**RESOLVED – to recommend to Full Council that an application be made to Herefordshire Council for an easement across its land to the rear of the Larruperz to enable access for the users of the Larruperz Centre an emergency fire escape exit.**

Proposed: Councillor Utting  
Unanimous

Seconded: Councillor Ravenscroft

**An amendment to the original recommendation was proposed and it was resolved to make a request to apply to the Land Registry for the strip of land on the plan to be registered in the name Ross-on-Wye Town Council.**

**RESOLVED – to receive and note the minutes and approve the recommendation as detailed.**

**19/06#99 Mayor’s Announcements**

To receive a verbal report from the Mayor.

The Mayor reported that a number of events, including the Hospital Fete, had been attended since the Annual meeting.

It was also announced that the Mayor’s Consort for the coming year will be Councillor Bartrum.

Councillors were reminded that on Sunday 23<sup>rd</sup> June the launch of a Good Neighbour Scheme will be happening at the Bandstand, a project aimed at reducing loneliness. Members were asked to come along and help with the stewarding but also to participate and help bring people together and make new friends.

**19/06#100 Town Clerk’s Report – to receive and note the update from the Town Clerk**

- Councillors were introduced to Mrs. Helen Holmes, who was welcomed to the Council’s staff
- NDP Chase consultation is now in progress with a deadline of June 28<sup>th</sup>, comments and feedback will be considered at the next meeting of the NDP Sub Committee which will be on Thursday 4<sup>th</sup> July
- Herefordshire Council (PSPO) Consultation is being followed up to ensure the amendments to include key sites in town for the prohibition of alcohol have been included in the Order
- Councillors were reminded of the need to set up their ‘councillor’ email addresses

**RESOLVED – to receive and note the report.**

**19/06#101 Finance– Income & Expenditure 2019/2020**

To review the budget information for the year to date.

**RESOLVED – to receive and note the report.**

**19/06#102 Finance – Accounts for payment**

To receive and note items of expenditure as per schedule of payments.

**RESOLVED – to note the accounts for payment.**

7.55pm One member of the public left the meeting.

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**19/06#103 Internal Audit 2018/2019**

To receive and consider the Internal Audit Report (2018/19) Final and accept the conclusions.

The Chairman of the Finance & Personnel Committee confirmed he felt the procedures for internal control are robust and in some cases they have been tightened to prevent cases of fraud. It was reported that further measures have been taken to minimise any likelihood of losses to the Council and that processes are satisfactory.

Proposed: Councillor Utting  
For: 13 Abstentions: 2

Seconded: Councillor Ravenscroft

**RESOLVED – to receive the Internal Audit report and accept the conclusions.**

8.05pm Councillor Fowler left the meeting

**19/06#104 Finance – External Audit 2018/2019 Section 1 - Annual Governance Statement**

To acknowledge and confirm the Council's responsibilities for ensuring a sound system of internal control has been met and to approve the assertions contained within the Annual Governance Statement and authorise the Chairman and the Clerk to sign the Return.

Proposed: Councillor Utting  
For: 13 Abstention: 1

Seconded: Councillor Symonds

**RESOLVED – to approve the signing of the Annual Governance Statement for the financial year 2018/2019.**

**19/06#105 Finance – External Audit 2018/2019 Section 2 - Accounting Statement**

To confirm the Accounting Statements present fairly the Council's financial position and approve authority for the Chairman to sign the Accounting Statement.

Proposed: Councillor Symonds  
For: 13 Abstention: 1

Seconded: Councillor Utting

**RESOLVED to approve authority for the Chairman to sign Section 2 – The Accounting Statement for the year 2018/2019 confirming they present fairly the Council's financial position.**

**19/06#107 To consider a request from Ross Community Litter Clean Up Crew (RCLCUC) for an official representative on their Committee.**

8.07pm Councillor Fowler returned to the meeting

Proposed: Councillor Lister  
Unanimous

Seconded: Councillor Cole

**RESOLVED – to appoint Councillor Burford to be the Council's official representative on the RCLCUC.**

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**19/06#108 Reports from official representatives on Outside Bodies**

To receive reports from Councillors appointed to represent the Town Council on the following bodies:

|  |                           |   |
|--|---------------------------|---|
| Association of Ross Traders            | Cllr T Burford            | Looking for new members to join and have a meeting this week.   |
| Basement Youth Trust                   | Cllrs C Bartrum, B Howson | Nothing to report   |
| Betzdorf Twinning Association          | Cllr J Roberts reported   | The twinning visit is currently taking place and it has been a very successful weekend.   |
| Board of the Community Association     | Cllrs D Lister, J Winder  | Good progress has been made and there is an increase in the number of hires and charges have recently been put up   |
| Condé Twinning Association             | Cllr J Roberts            | Nothing to report   |
| Education Foundation                   | Cllr J Roberts            | No meeting  |
| Friends of St Mary's                   | Cllr C Bartrum            | Nothing to report   |
| HALC Executive                         | Cllr D Ravenscroft        | The June meeting will be held on 19 <sup>th</sup>   |
| HALC Area Committee                    | Cllr D Ravenscroft        | Nothing to report   |
| Namutumba Twinning Association         | Cllr J Roberts            | There will be a small reception hosted at the Council Office by the Mayor tomorrow  |
| Parochial Church Council               | Cllr R Taylor             | No meeting until 10 <sup>th</sup> July  |
| Ross Charity Trustees                  | Cllrs P Cutter, J Roberts | No meeting  |
| Ross Community Development Trust       | Cllr E O'Driscoll         | Meeting every month. The Trust is sponsoring the Community Picnic and the launch of the Good Neighbour Scheme. The application for charitable status is in hand |
| Ross Fairtrade Group                   | Cllr B Pope               | No meeting  |
| Ross Library Development Group         | Cllr E O'Driscoll         | AGM in September with an ordinary meeting this week.  |
| Ross Sports Club                       | Cllrs D Ciolte, J Winder  | No meeting  |
| Town Team                              | Cllr T Burford            | The Council was thanked for administering the Portas funds. The CMT committee was asked about some publicity for the purchase of the gazebos.                   |
| Tudorville & District Community Centre | Cllr P Symonds            | Things are moving well in a positive direction, enhancements to the outdoor play area are being looked at.  |
| Walkers are Welcome                    | Cllr R Taylor             | No meeting  |

**19/06#109 Correspondence for consideration and response (copies enclosed).**

- i) Mrs Mason – request for Council to consider memorial for Jenny Hyde

It was noted there is an area at Caroline Symonds Gardens where trees have been planted to commemorate former mayors. It was agreed that permission would be granted for tree planting in this area not only for Jenny Hyde but also Colin Gray, subject to consultation with Mrs Gray. Consultation with the Tree Warden would be necessary to select an appropriate tree.

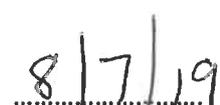
The Council approved, in principle, of a protocol for former mayors that die whilst in office to be commemorated in this way.

- ii) Herefordshire Council – to consider proposed modifications made by the Inspector on the Travellers Sites Development  
 iii) Plan [ Deadline 12<sup>th</sup> June 2019].

Noted

There being no further business the meeting closed at 8.23pm

  
 .....  
 Chairman

  
 .....  
 Date

**Diary Engagements: 14<sup>th</sup> May – 9<sup>th</sup> June 2019**

**Mayor**

| Time                 | Subject   | Location           |
|----------------------|---|--------------------|
| Tue 14/05/2019 19:30 | Ross Action Committee AGM                         | Ross Court         |
| Sat 25/05/2019 19:30 | Ross Penyard Singers Spring Concert               | The Venue          |
| Sat 01/06/2019 14:00 | Opening of Fete                                   | Community Hospital |
| Sat 08/06/2019 11:00 | Ross/Betzdorf Twinning Association Reception      | The Chase Hotel    |
| Sat 08/06/2019 19:00 | Ross/Betzdorf Twinning Association Welcome Dinner | The Chase Hotel    |

**Deputy**

|                      |                        |                 |
|----------------------|------------------------|-----------------|
| Fri 17/05/2019 19:15 | Ross-on-Wye Lions Club | The Chase Hotel |
|----------------------|------------------------|-----------------|



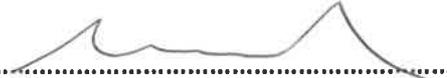
# ROSS-ON-WYE TOWN COUNCIL

## MEETING OF THE FULL COUNCIL

on Monday 8<sup>th</sup> July 2019 at 7.00 pm

### SIGNATURES OF THOSE MEMBERS PRESENT

Cllr Chris Bartrum



Cllr Tracey Burford

T. C. Burford

Cllr Dan Ciolte

Dan Ciolte

Cllrs Simeon Cole

Apologies

Cllr Phil Cutter



Cllr Katie Fowler

K. Fowler

Cllr Ian Gumm



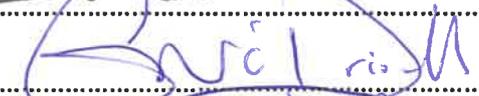
Cllr Becky Howson

Apologies

Cllr Daniel Lister

~~D. Lister~~

Cllr Ed O'Driscoll



Cllr Bev Pope

Beverly Pope

Cllr David Ravenscroft

David Ravenscroft

Cllr Jane Roberts

Jane Roberts

Cllr Louis Stark

Louis Stark

Cllr Paul Symonds



Cllr Rob Taylor

APOLOGIES

Cllr Julian Utting



Cllr John Winder



Mrs S Robson, FSLCC, Town Clerk

