

MINUTES OF THE **ANNUAL MEETING** OF ROSS-ON-WYE  
TOWN COUNCIL HELD ON MONDAY, 16 MAY 2011 AT 7.00PM AT THE  
CORN EXCHANGE, HIGH STREET, ROSS-ON-WYE

Present: Cllr Mrs J Lane - Mayor

Cllr A Atkinson, Cllr C H Bartrum, Cllr P Cutter, Cllr Mrs J Davis, Cllr J Edwards, Cllr C Gray,  
Cllr I Henderson, Cllr G Lucas, Cllr D Ravenscroft, Cllr Dr J Roberts, Cllr Mrs C Utting

In attendance: Town Clerk: Mrs D Mason, Deputy Town Clerk: Mrs R Lewis  
6 members of the public and press

**1 ELECTION OF MAYOR**

It was proposed and seconded that Cllr D Ravenscroft be elected as Mayor. There being no other nominations:

***IT WAS RESOLVED** that Cllr D Ravenscroft be elected Mayor for the ensuing year.*

Cllr Mrs Lane vacated the Chair and Cllr Ravenscroft took the chair for the rest of the meeting.

**2 DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Ravenscroft read and signed the statutory declaration of acceptance of office. The Town Clerk countersigned the declaration.

**3 APOLOGIES FOR ABSENCE**

None – all members were present.

**4 DECLARATIONS OF INTERESTS**

There were no declarations of interest.

**5 ELECTION OF DEPUTY MAYOR**

It was proposed and seconded that Cllr Mrs C Utting be elected as Deputy Mayor. It was also proposed and seconded that Cllr A Atkinson be elected as Deputy Mayor. A paper ballot was taken. The result was 9 votes in favour of Cllr Mrs Utting and 3 votes in favour of Cllr Atkinson.

***IT WAS RESOLVED** that Cllr Mrs C Utting be elected  
Deputy Mayor for the ensuing year.*

**6 DECLARATION OF ACCEPTANCE OF OFFICE**

Cllr Mrs Utting read and signed the statutory declaration of acceptance of office. The Town Clerk countersigned the declaration.

**7 APPOINTMENT OF INTERNAL AUDITOR**

***IT WAS RESOLVED** to appoint Mr R Williams as the  
Town Council's Internal Auditor.*

**8 TO APPOINT CHEQUE SIGNATORIES**

***IT WAS RESOLVED** that the current signatories would be:  
The Mayor, Deputy Mayor, the immediate past Mayor and the Chairman of the Finance Committee.*

***IT WAS RESOLVED** that cheques would be signed by two  
of the four signatories.*

**9 TO APPOINT COMMITTEE MEMBERS**

## (i) Amenities Committee (Five Seats)

**IT WAS RESOLVED** that the Amenities Committee members would be:  
 Cllrs A Atkinson, C Gray, I Henderson, Mrs J Lane and Mrs C Utting.  
 Cllr Dr J Roberts would act as substitute.

## (ii) Finance Committee (Five Seats)

**IT WAS RESOLVED** that the Finance Committee members would be:  
 Cllrs A Atkinson, C Bartrum, P Cutter, J Edwards and I Henderson.  
 Cllr Mrs C Utting would act as substitute.

## (iii) Planning and Development Committee (Five Seats)

**IT WAS RESOLVED** that the Planning & Development Committee members would be:  
 Cllrs Mrs J Davis, C Gray, Mrs J Lane, Dr Roberts and Mrs Utting.  
 Cllr I Henderson would act as substitute.

Cllr Bartum requested that members be appointed to the Police Liaison Committee which was formed in December 2010 to meet with the police and interested members of the public on a regular basis. In reply to the Clerk's query that this should be a working party but Cllr Bartrum said that it was a committee. The following names were submitted as members: Cllrs C Bartrum, P Cutter, Mrs J Davis and A Atkinson.

**10 TO APPOINT REPRESENTATIVE ON OUTSIDE BODIES**

To elect representatives on the following outside bodies:-

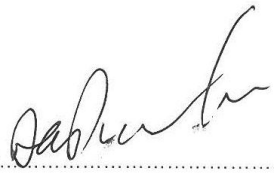
(i)	Association of Ross Traders	Cllr A Atkinson
(ii)	Basement Youth Trust	Cllr P Cutter
(iii)	Betzdorf Twinning Association	Cllr D Ravenscroft
(iv)	Board of the Community Association	Cllrs P Cutter/J E Edwards
(v)	Condé Twinning Association	Cllr J E Edwards
(vi)	Education Foundation	Cllr C Gray
(vii)	Friends of St Mary's	Cllr G Lucas
(viii)	HALC Executive Committee	Cllr D Ravenscroft
(ix)	HALC Southern Area Committee	Cllrs J Edwards/D Ravenscroft/Mrs C Utting
(x)	Market Towns Forum	Cllrs D Bedford/Mrs Lane/D Ravenscroft
(xi)	Parochial Church Council	Cllr G Lucas
(xii)	Ross Charity Trustees	Cllr C Gray
(xiii)	Ross Fairtrade Group	Cllr Dr J Roberts
(xiv)	Ross-on-Wye Town Plan Progress Group	Cllr Dr J Roberts
(xv)	Sports Federation	Cllr J E Edwards
(xvi)	St Joseph's Governors	Cllr P Cutter
(xvii)	Walkers are Welcome	Cllr I Henderson

It was further agreed that Cllrs Mrs Utting, Mrs Davis, Henderson and Ravenscroft would be members of a working party to look at ways of celebrating the Queen's Diamond Jubilee.

**11 SCHEDULE OF MEETINGS 2010/11**

The schedule of meetings for the forthcoming year was accepted.  
 (Dates for the Police Liaison Committee have yet to be decided).

There being no further business, the Chairman closed the meeting at 7.40pm

Chairman.....  
 Date. 13 June 2011